



## TOWN OF WILTON

22 TRAVER ROAD  
WILTON, NY 12831-9127

Lucy B. Harlow  
Executive Secretary

(518) 587-1939  
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Website: [www.townofwilton.com](http://www.townofwilton.com)

TO: PLANNING BOARD APPLICANTS

RE: EMERGENCY SERVICE AGENCY NOTIFICATION

All site plan and subdivision applications must be referred to the local emergency service agencies for review. You must make a submission of the concept plan to the appropriate fire department (Wilton is served by two) and the local rescue squad. To avoid unnecessary delays in receiving comments from these agencies, we have instituted some procedures for this notification.

Please send the agency a copy of the conceptual site plan/subdivision plan along with any other information that has been submitted to the planning board. This mailing must be done by certified mail, return receipt requested. (Receipts must be submitted to my office for our files.) The emergency agencies will then have 30 days from the date of mailing to respond and this response must be made to the planning board office. If you receive the comments, please contact my office to see if I have received a copy. Copies of any responses received by my department will be forwarded to you. If no response is received within the 30-day period, the board will assume that the agency has no comments on the projects. The following are the emergency agency addresses:

Chief Operating Officer  
Wilton Emergency, Inc.  
1 Harran Lane  
Saratoga Springs, NY 12866  
581-5892  
[n.alexander@wiltonems.org](mailto:n.alexander@wiltonems.org)

Attn: Gary Bullard  
Greenfield Fire District  
P.O. Box 103  
Greenfield Center, NY 12833  
893-0723  
[mcafd@nycap.rr.com](mailto:mcafd@nycap.rr.com)

Attn: Scott Brackett  
Wilton Fire Department  
270 Ballard Road  
Gansevoort, NY 12831  
584-1511  
[sbrackett@wiltonfiredept.org](mailto:sbrackett@wiltonfiredept.org)

If you have any questions about this notification or are unsure of the appropriate fire department for your project's review, please contact me:

Lucy B. Harlow  
Executive Secretary  
Planning Department  
587-1939 ext. 211  
[lharlow@townofwilton.com](mailto:lharlow@townofwilton.com)