

TOWN OF WILTON

22 TRAVER ROAD

WILTON, NEW YORK

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Susan Baldwin, Town Clerk

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PUBLIC HEARING- Open Space, Recreation and Pathways 2021 Update, continued

7:00 p.m.

Supervisor Lant asked if anyone would like to speak. There was no one.

Deputy Supervisor McEachron made a motion to close the public hearing at 7:02 p.m., seconded by Councilman Bogarardus with all board members in favor.

PUBLIC HEARING-LOCAL LAW #1 OF 2021, Beaver Dams

7:01 p.m.

PLEASE TAKE NOTICE that the Town Board of the Town of Wilton, New York, County of Saratoga, will hold a public hearing for Local Law #1 of 2021, Beaver Dams.

Copies of the proposed law are available for review by the public at the following locations during regular business hours: Town Clerk's Office, Town of Wilton, 22 Traver Road, Wilton, New York 12831 and on our website, www.townofwilton.com.

SAID PUBLIC HEARING will be held on Thursday January 7, 2021 at 7:01 p.m., via ZOOM, at which time all persons will be given the opportunity to be heard.

Supervisor Lant opened the public hearing for Local Law #1 of 2021 Beaver dams at 7:02 p.m.

Jeanine Stancanelli spoke. She is the property owner at 169 Edie Road. She said she would like to make a correction of the December minutes. She said they did not refuse to have the beavers trapped on their property. As members of the community, we have been supportive and assisting the town for managing the potential issue of natural water flow caused by developing a road near a pre-existing water structure. Highway Superintendent Woodcock contacted us about the beavers we stated our support again. We asked for evidence before the trapping on our property.

- 1.) That the trapper was licensed and insured.
- 2.) Confirmation who was responsible for payment to the trapper.
- 3.) Confirmation that the town agent would obtain DEC permits as evidence that they were obtained when required.

- 4.) Prior notification and location of trap placement to ensure uninterrupted safety of our family and our guests on our property.

As Superintendent Woodcock and Mr. Mykins are aware, we have and continue to have an ongoing issue with trespassing. Thus, the increase in liability issues for us. Documentation is a reasonable expectation for any property owner prior to letting an unknown entity. We've allowed the trapping on our property several times in the past. We were advised by counsel to obtain the request an information prior to resumption of trapping to protect our family's safety from strangers entering our property. Superintendent Woodcock stated that was okay and that he would obtain a letter stating this and get back to us to arrange trapping. The proposed law presents several concerns to us. Section A, where the town may, but is not required to notify the owner. What if the town is aware of the dam, and doesn't notify the property owner and road damage occurs? Who's responsible? What if the town is unaware of the dam as new ones are often built, and who's responsible for that dam? Expectations that property owners will have the skills to maintain the dam; owners of large tracts of land or the elderly or disabled may not be able to physically access their land safely. What is required of a property owner to maintain a dam? What is the definition of dam maintenance? The dam on my property has been there for decades. It has helped the eco system and holding back water from entering Edie Road for decades. Who is to determine that the road is at risk? The flooding that occurred on Edie Road last summer was a result in a once in a every ten-year storm. This is distinguished as an act of God. As stated in the minutes from Superintendent Woodcock the flooding on Edie Road is due to many factors. While the beavers may possibly have been a factor, I cannot tell you that yet. We have also allowed town people to have access to our property to maintain the culvert that is on our property and over the 15-foot line, without any problem they have been able to do that. More than likely it was due to unusual heavy rain in a short period of time. Who would be responsible then for acts of God when this can't possibly be determined? I've lived here for 8 years and it's flooded once. She thanked the Board.

Toni Sturm of 41 Parkhurst Road. She first requested an extension of the finalization of the law. I'm very interested in beavers and wetlands and found out about this last night and have not had adequate time. I would like to speak first about the importance of beavers. They are a keystone species. We nearly exterminated them from this continent back in the 1700's and 1800's. This was in pursuit of money. They used their pelts to make fancy felt hats for people in Europe. Beavers were actually re-introduced into NYS in the 1930's. There were only a few tiny populations in very remote areas. They are extremely intelligent and social. They live in family groupings and mate for life. Beaver ponds create amazing habitats. On my beaver pond I have herons, muskrats, and otters. These ponds have been aggressively studied in the last few years. They do decrease flooding as well as stream erosion. Finally, there's a humane perspective of allowing beavers into suitable habitat where they don't interact problematically with people. Once you have a habitat that beavers have identified as desirable and you trap them out it remains desirable and new beavers will move in. It's an endless cycle of killing animals. I would request that the board put in some more language to the law that further emphasizes non-lethal ways of handling beaver conflicts. Several studies in townships that switched over to nonlethal beaver control and that it was very cost effective. I will send to the board members links for these studies. A recent study in Massachusetts that annualized the cost of dealing with beavers. They had 55 sites in the townships. 43 of them they used nonlethal methods meaning flow devises installed by professionals. 12 sites were not

amenable to this modality required active trapping. Over the 20 years, the trapping sites cost on average \$409.00 a year. The nonlethal managed sites cost \$229.00 a year.

In the third paragraph of your law, you state that the property owners shall monitor and manage beaver dams located on their property. How is a property owner able to do that? There is no gold standard for managing dams. What constitutes a dangerous, solid, good, one at risk of beaching. There is no clear science on this. Experts that she's spoken to have been interested in beavers for many years will say that occupied dams are much less likely to breach in a flood because the beavers maintain them. I think it's unreasonable to expect property owners to actively manage their population of beavers. A potential problem really belongs on the town. I think 30 days to remedy the problem is not sufficient. If you're going to do non-lethal modalities, there' 2 experts. One is in Massachusetts, Mike Talihan, the other one is in Vermont his name is Skip Lyle. I would like to see that time extended. The towns intervention should also stress a non-lethal modality first and only if it's not possible, to resort to trapping. On my own property we installed a flow device in front of the culvert that was over two years ago, and it's been functioning wonderfully. The beavers have not touched it. I will offer that I will help pay ½ of the cost for the first 3 sites that choose to install non-lethal beaver intervention on their property. If Utilized one of the experts in the field in either Massachusetts or Vermont. Thank you very much.

Supervisor Lant said that he will be in touch with her about this. Would anyone else like to speak?

Mr. Humowitz said he'd like to start out with siting a web site from Cornell, regarding roadside beaver screens. It sums it up as keep in mind the maintenance and expected cost associated with each type of remedy may far exceed the annualized cost. Increasing the culverts size, decreases the probability of plugging by beavers. In my mind, it's the size of the culvert. That's why the town is saying that the pond overflowed and that the culvert jams up and they have a problem maintaining it. In 2019 we had extremally heavy rains that caused the water to run over the road. Which is what the town minutes are reflecting from last month. That was due from outdated road and culvert design under Edie Road. The small existing culvert does not allow for that volume of water. In the eight years we've been here we've never seen that road flood. Then I refer to scout Road pond, which has a large culvert. That would allow for excessive flow even with torrential storms. It would be difficult for the beavers to clog and much easier for the town to maintain. That road was not washed away. When the water receded, the road was passable and fine. After the storm, the town decide to raise the roadbed. That would have been a good time to replace the existing culvert. I spoke with my attorney and he apprised me of coming to a nuisance.

The beaver pond is beneficial and beautiful. It enhances our land and appeal of our property. As good stewards of the land we wish to let them be. We don't want to exterminate them; we want our property to remain naturally as it is without the town modifying our land. We have allowed the trapper that the town sent out to put traps out. We did not want them in the back of our property, by the dam or the side by our house. We did not want people wandering all over our property. We simply asked for a statement from the town regarding liability, a waiver for anyone who is not an actual town employee. The town knows the issues we've had with trespassers. Supervisor Lant said he has learned a lot from him and the other two woman who spoke. If all 3 of you would send me your name and phone number, myself and the engineer will talk with you. He thanked him for speaking.

Mr. Horn addressed the board. I'm Michael Horn I'm the Conservation Director of Saratoga Plan. This raised an interest of Saratoga Plan as well. We have lands with beavers on them and we've had great success with some of nonlethal management solutions that were talked about before. We would be happy to participate and share our knowledge if you're interested in learning more. I appreciate the comment that it's difficult for the lay person to know and understand what it means to manage a beaver dam. It's not a simple straight forward thing. People do not have the expertise to do that. It's not clear what that means. I have some concerns about unintended consequences. This might drive excessive trapping. Saratoga Plan cannot take any position on something like this unless we go through the Board of Directors. Supervisor Lant asked Mr. Horn to send him his information. Councilman McEachron said he would like to comment on that as a landowner. We have lived here since 1974, and behind your house and behind my house was probably the largest dam in the town. I could look out my back yard and see six abandoned beaver huts. The City of Saratoga bought the land and removed the dams and the beavers. When you get big government involved, we might be looking at a bigger issue. We will do the best we can and come up with a simple solution. Supervisor Lant agreed.

Mr. Hale of 56 Parkhurst Rd. addressed the board. For over 20 years we've been very happy to host a family of beavers on our property. I realize there are some potentially serious concerns of beaver activity. Blocking of a culvert, if they were dammed, there would be such a large flood raising the water over the road and possibly washing out the bank of the highway. If I could see the legislation, I can't make any more comments. But I don't want to see legislation that makes landowners very anxious and unwilling to permit beavers onto their property because of the potential liability. He thanked the board. Supervisor Lant also asked him for his information.

Councilman O'Connor made a motion to close the public hearing at 8:00 p.m., seconded by Councilwoman Kolligian with all board members in favor.

REGULAR TOWN BOARD MEETING-January 2, 2020

Pledge of Allegiance

Supervisor Lant led the board and the audience in reciting the Pledge of Allegiance to the Flag.

Roll Call

Roll Call by the Town Clerk showed the following board members present.

John Lant-Supervisor
John McEachron-Deputy Supervisor
Duane Bogardus-Councilman
Erinn Kolligian-Councilwoman
Ray O'Connor-Councilman

Also present was Ryan K. Riper, P. E., Director of Planning and Engineering, Maria Moran, CPA, Comptroller and Mark Schachner, Town Counsel.

Organizational Resolutions

- RESOLUTION #1:** **REGULAR MEETINGS-RESOLVED**, pursuant to Town Law §62 that all regular meetings of the Wilton Town Board shall be held at the Wilton Town Hall, 22 Traver Road on the first (1st) Thursday of each month beginning at 7:00 p.m., except that additional meetings will be scheduled as deemed necessary by the Town Board. Additionally, pursuant to Executive Orders established by the Governor of the State of New York which continue the temporary suspension and modification of laws relating to disaster emergency, in-person meetings and in-person public hearings may be conducted via a virtual platform, for example, Zoom.
- RESOLUTION #2:** **CONDUCT OF MEETINGS-RESOLVED**, pursuant to Town Law §63, that "Robert's Rules of Order" shall prevail as the source of clarification for any questions as to Parliamentary Procedure.
- RESOLUTION #3:** **PLEDGE OF ALLEGIANCE-RESOLVED**, pursuant to Resolution #67 adopted January 3, 1991 that all official town meetings shall be opened by reciting the Pledge of Allegiance to the Flag.
- RESOLUTION #4:** **COMMITTEES-RESOLVED**, pursuant to Town Law §63, that the Supervisor shall appoint committees of Town Board members and others to aid the full Board.
- RESOLUTION #5:** **OFFICIAL NEWSPAPER-RESOLVED**, pursuant to Town Law §64 (11), to designate The Saratogian as the Official Newspaper of the Town of Wilton.
- RESOLUTION #6:** **EMPLOYEE BENEFITS-RESOLVED**, to provide employee benefits to all General Fund and Highway Fund employees as outlined in the Town's Personnel Policies under separate cover.
- RESOLUTION #7:** **EMPLOYEE SALARIES-RESOLVED**, to pay Town employees according to the 2021 pay rate schedule effective 1/1/21-12/31/21 and to pay merit pay as per schedule, in lump sum payment during the month of January.
- RESOLUTION #8:** **STANDARD WORKDAY AND REPORTING RESOLUTION BE IT RESOLVED**, that the Town of Wilton hereby establishes the following as standard workdays for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of

activities maintained and submitted by these officials to the clerk of this body:

Elected Officials					
Title	Name	Standard Workday (Hrs/day)	Term Begins/Ends	Employer Record of Time worked (Y/N)	Days/Month (based on sample Record of Activities)
Supervisor	John Lant	6	01/01/2020-12/31/2021	No	18.60
Councilman	John McEachron, Sr.	6	01/01/2018-12/31/2021	No	
Councilman	Duane Bogardus	6	01/01/2018-12/31/2021	No	N/A
Councilwoman	Erinn Kolligian	6	01/01/2020-12/31/2023	No	1.0
Councilman	Raymond O'Connor	6	01/01/2020-12/31/2023	No	
Town Clerk	Susan Baldwin	7	01/01/2020-12/31/2021	No	22.53
Town Justice	David Towne	6	01/01/2020-12/31/2023	No	N/A
Town Justice	Mathew Coseo	6	01/01/2020-12/31/2023	No	1.0
Hway. Super.	Kirclin Woodcock	8	01/01/2020-12/31/2021	No	N/A
Appointed Officials					
Comptroller	Maria Moran	7	01/01/2020-12/31/2021	Yes	20
Engineer	Ryan Riper	7	01/01/2021-12/31/2022	Yes	20
Assessor	Tina Weber	7	10/03/2019-09/31/2025	Yes	20

RESOLUTION #9: **REIMBURSEMENT FOR TRAVEL-RESOLVED**, to establish the rate of reimbursement for travel on town business at the prevailing annual rate established by the Internal Revenue Service.

RESOLUTION #10: **HOLIDAYS (PAID)-RESOLVED**, pursuant to Gen Mun Lw §90 and §92, that the following dates be designated as paid holidays for all full-time employees and all town offices shall be closed in observance of these holidays:

January 1, 2021 (Friday) New Year's Day		
January 18, 2021	(Monday)	Martin Luther King Day
February 15, 2021	(Monday)	Washington's Birthday
May 31, 2021	(Monday)	Memorial Day
July 5, 2021	(Monday)	Independence Day
September 6, 2021	(Monday)	Labor Day
October 11, 2021	(Monday)	Columbus Day
November 11, 2021	(Thursday)	Veterans Day
November 25, 2021	(Thursday)	Thanksgiving Day
November 26, 2021	(Friday)	Post Thanksgiving Day
December 24, 2021	(Friday)	Christmas Day

RESOLUTION #11: **PETTY CASH-RESOLVED**, pursuant to Town Law §64(1a)

To allocate the following amounts of Petty Cash to the department heads indicated:

Comptroller	100
Town Clerk	200
Town Justices (2) (\$50 each)	100
Planning Board Secretary	50
Zoning Board Clerk	25
Tax Collector	150
Spray Park	200 (in season only)

Dog Control Officer	<u>50</u>
TOTAL PETTY CASH ALLOCATED	\$875

RESOLUTION #12: **CELLULAR PHONES-RESOLVED**, that the following employees are authorized to use cellular telephones. Amendment to policy on May 5, 2011 would give employees two options:

1. Employee would use their own cell phone and get a flat reimbursement rate of \$30 per month for phone only or \$65 per month for phone/data.

John Lant, Supervisor

John McEachron, Councilman

Duane Bogardus, Councilman

Susan Baldwin, Town Clerk

Ryan Riper, Town Engineer

Roberta Corrigan, Senior Center Director

Matthew Coseo, Judge

Scott Harrington, Buildings and Grounds Maintenance Supervisor

John Herlihy, Building Inspector

Marcus Hart, Assistant Building Inspector

Mark Marino, Park and Recreation Administrator

Michael Monroe, Highway

Frank Holden, Highway

Maria Moran, Comptroller

Lori Olson, Highway Clerk

David Towne, Judge

Mark Mykins, Senior Building Inspector, Fire Marshall

Roy Vanderbogart, Buildings and Grounds Maintenance

Buildings and Grounds Maintenance

2. To continue the same way it is now, where they chose not to take a flat reimbursement rate and continue to use the Town's cell phones.

Kirklin Woodcock, Highway Superintendent

Richard McCane, Highway

Joshua Vincek, Dog Control Officer

John King, Super. Maint. Worker

Assistant Recreation Director

Recreation Leader

(2) After School Care, Recreation Department

(2) Recreation Maintenance

RESOLUTION #13: **HIGHWAY DEPARTMENT (4-TON ROAD LIMIT)-RESOLVED**, to post all town roadways at a 4-ton road limit until further notice.

RESOLUTION #14: **HIGHWAY SUPERINTENDENT SPENDING (TOWN ROADWAYS)-RESOLVED**, pursuant to Hwy Lw §284, that the Town Board and the Town Highway Superintendent shall enter into an Agreement for the Expenditure of Highway Funds for the repair and improvement of town highways.

AND, BE IT RESOLVED, that these funds shall be expended at such places and in such manner as may be agreed upon by the Town Board and the Town Highway Superintendent

AND, BE IT FURTHER RESOLVED, that this Agreement is to be executed and signed by a majority of the Town Board members and the Highway Superintendent.

NOTE: Chapter 173 of the Laws of 1994 amended S284of the Highway Law to delete the requirement that the County Highway Superintendent must approve all agreements for the expenditure of town highway funds.

RESOLUTION #15: **HIGHWAY SUPERINTENDENT SPENDING (MACHINERY TOOLS, MINOR EQUIPMENT & OTHER IMPLEMENTS)-RESOLVED**,

pursuant to Hwy Lw §142(a), to authorize spending by the Highway Superintendent for machinery, tools, minor equipment and implements up to \$3,000 without prior approval from the Town Board provided that sufficient appropriations exist, and the purchase has been made in compliance with the town's procurement policies and procedures and a Purchase Order has been issued for purchases equal to or greater than \$1,500.

RESOLUTION #16: **DEPUTY HIGHWAY SUPERINTENDENT-RESOLVED**, pursuant to Town Law §32(2) to establish the position of Deputy Highway Superintendent

AND, BE IT FURTHER RESOLVED, to appoint Michael Monroe to the position at \$1,500 per annum.

RESOLUTION #17: **ELECTIONS (VOTER REGISTRATION DAY)-RESOLVED**, to consolidate election districts for Voter Registration Day at the Town Hall Annex, 20 Traver Road. **NOTE:** Pursuant to Saratoga County Board of Elections resolution adopted January 7, 1993, there shall be no meetings for local registration except in presidential and vice-presidential election years.

RESOLUTION #18: **ZONING BOARD OF APPEALS-RESOLVED**, pursuant to Town Law §267(1) to establish a Zoning Board of Appeals consisting of seven (7) members with terms of office effective from January 1 through December 31 (7-year terms).

RESOLUTION #19: **PLANNING BOARD-RESOLVED**, pursuant to Town Law §271(1) and 272 to establish a Planning Board consisting of seven (7) members with terms of office effective from January 1 through December 31 (7-year terms).

RESOLUTION #20: **BOARD OF ASSESSMENT REVIEW- RESOLVED**, pursuant to Real Property Tax Law §523 to establish a five-member Board of Assessment Review with terms of office effective from October 1 to September 30 (5-year terms).

RESOLUTION #21: **CHAIRPERSONS FOR BOARDS-RESOLVED**, pursuant to Town Law §271 (1) the Town Board shall designate the chairpersons to the following Boards on a yearly basis and;

FURTHER BE IT RESOLVED, to appoint the following chairpersons to said boards for the terms listed below:

a.) Planning Board, William Rice Current term 1/1/21-12/31/21.

b.) Zoning Board, Joseph O'Brien Current term 1/1/21-12/31/21

c.) Ethics Advisory Board, TBD Current term 1/1/21-12/31/21
and;

FURTHER BE IT RESOLVED, to approve the extended terms of chairmanship of the Planning, Zoning and Ethics Advisory Boards when those terms would expire, and their scheduled meeting would occur prior to the first available organizational Town Board meeting at such time resolutions will be passed for the current chairmanship terms.

RESOLUTION #22: **SARATOGA COUNTY YOUTH BUREAU-RESOLVED**, to appoint the Town's Recreation Administrator to serve as the Town of Wilton's representative on the Youth Advisory Board.

RESOLUTION #23: **DIVISION FOR YOUTH SPENDING-RESOLVED**, pursuant to Resolution #159 of 2014, amending Resolution #89 of 1990, adopted on December 4, 2014 by the Wilton Town Board, to authorize the Town Supervisor, on behalf of the Parks & Recreation Department, to apply for funding through the Division for Youth.

RESOLUTION #24: **TAX BILLS/THIRD PARTY DESIGNATION-RESOLVED**, pursuant to a unanimous decision of the Wilton Town Board on November 6, 1986, and to comply with Chapter 758 of the Real Property Tax Laws of 1986, that the receiver of taxes shall include with each tax bill a notice that elderly and disabled taxpayers may designate an adult third party to receive duplicate copies of tax bills and notices of unpaid taxes

AND, BE IT FURTHER RESOLVED that all eligible taxpayers must file said application on or before the first day of November of each year.

RESOLUTION #25: **TAX COLLECTOR DEPOSITS-RESOLVED**, pursuant to General Municipal Law §11, to authorize the Town Clerk to temporarily deposit or invest monies not required for immediate expenditure in special time deposit accounts, or certificates of deposit, in any bank approved by the Town of Wilton as an Official Depository.

RESOLUTION #26: **OFFICIAL DEPOSITORIES-RESOLVED**, pursuant to Town Law §64(1), Bk Law §96-6 and Gen Mun Law §93, to designate the institutions listed below as Official Depositories of the Town of

Wilton:

Adirondack Trust Company

Saratoga National Bank & Trust Company

NBT Bank

Ballston Spa National

All Official Depositories must enter into a Custodial Agreement with the Town of Wilton if deposits exceed \$250,000. Maximum investment amount for each institution is not to exceed \$9,000,000.

RESOLUTION #27: **INVESTMENT POLICY-RESOLVED**, pursuant to a unanimous decision of the Town Board on June 3, 1993 and updated annually, to establish an Investment Policy to minimize risk to principal and interest, define eligible investments, provide sufficient liquidity to insure the availability of cash when needed and to insure a competitive rate of return. (See Attached).

RESOLUTION #28: **CAPITAL ASSETS PROGRAM-RESOLVED**, pursuant to a unanimous decision of the Town Board on May 7, 1987 and updated annually, to establish a Fixed Assets Program for the Town of Wilton with physical inventories to be conducted by all department heads by December 31 of each year. (Capital Assets Policy Attached).

RESOLUTION #29: **PURCHASE ORDER SYSTEM/PROCUREMENT POLICIES AND PROCEDURES-RESOLVED**, pursuant to a unanimous decision of the Town Board on November 12, 1987 to establish a Purchase Order System for use by all departments with the Bookkeeper serving as Purchasing Coordinator.

AND, BE IT FURTHER RESOLVED, pursuant to Resolution #115 adopted on April 2, 1992, amended on December 4, 2003, December 6, 2007, July 1, 2010 and updated annually, to follow the procurement policies and procedures contained in that resolution for the procurement of goods and services not subject to bidding requirements under Gen Mun Lw §103 or any other law, such procurement policies having been reviewed and reaffirmed by the Town Board annually. Pursuant to Resolution #194 adopted on July 6, 1995, the Comptroller is authorized to approve budget transfers after conferring with at least three (3) Town Board members with such action to be ratified by resolution

at the next Town Board meeting. All town vouchers shall be certified or verified. (See Procurement Policy).

RESOLUTION #30: **RETURN CHECK CHARGE-RESOLVED**, pursuant to General Obligation Law 5-328, to charge \$20.00 for checks returned as unpaid.

RESOLUTION #31: **TOWN COMPTROLLER-RESOLVED**, pursuant to Town Law Article 8-§124 that the Comptroller assumes the duties of an Accounting Supervisor with approval to countersign checks and/or to use the Supervisor's signature stamp as deemed necessary.

RESOLUTION #32: **FUND TRANSFERS-RESOLVED**, pursuant to a unanimous decision of the Town Board on December 27, 1984, to approve fund transfers into appropriations at the same time expenditures not budgeted are approved. This shall be done at the Regular Town Board Meeting whenever bills are approved for payment.

RESOLUTION #33: **WIRE/TELEPHONE TRANSFERS-RESOLVED**, pursuant to a unanimous decision of the Town Board on August 13, 1987, that the Bookkeeper, in the Comptroller's office, is authorized to make wire/telephone transfers at the Adirondack Trust Company and Saratoga National Bank from the Money Market Account to the various checking accounts. **WITHDRAWALS ARE NOT AUTHORIZED except for payroll transactions related to the payment of taxes and direct deposit.**

RESOLUTION #34: **CERTIFIED PUBLIC ACCOUNTANTS-RESOLVED**, to retain Cusack and Company Certified Public Accountants to provide professional services for the annual audit.

RESOLUTION #35: **SECTION 125 PREMIUM ONLY PLAN-RESOLVED**, pursuant to Resolution #165 adopted on August 5, 2004, which allows employees to have pre-tax monies withheld from their paycheck to cover the cost of the employee's premium portion of Health Insurance, Group-Term Life Insurance and Disability Plans. Effective July 1, 2004 renewed on a yearly basis.

RESOLUTION #36: **CONTRACTS-RESOLVED** that the Town Board authorizes the Supervisor to enter into the following contracts:

Contract	Description	Location of Contract	Terms
Adirondack Trust Bank	Banking Agreement	Town Clerk	On-going
ActiveNet	Parks Software	Bookkeeper	On-going
Amazon Web Services AWS formerly VPS	Tax Collection	Town Clerk	01/17/2021, ongoing
American Red Cross	Gavin Park Emergency Shelter	Town Clerk	On-going
CDPHP/MVP	Health Insurance	Human Resources	12/1/2020–11/30/2021
Centerline, AT&T	Right of Way/Pole Agreement	Town Clerk	09/25/2019 On-going
Christopher Dailey Foundation	Ground Lease	Town Clerk	07/29/2005 – 07/29/2035
Christopher Dailey Foundation	Facility Lease	Town Clerk	08/08/2005 – 08/08/2025
Constellation NewEnergy	Electricity Supply Agreement	Town Clerk	02/19/20-04/21/21
Davis Vision	Vision Insurance	Human Resources	12/01/2020-11/30/2021
Delta Dental	Dental Insurance	Human Resources	01/01/2021 – 12/31/2021
Miller, Mannix, Schachner and Hafner, LLC	Planning and Zoning Board Atty.	Town Clerk	01/01/2021-12/31/21
Miller, Mannix, Schachner and Hafner, LLC	Town Counsel	Town Clerk	01/01/2021 – 12/31/2021
EarthLink Business	Phone Lines	HR/Town Clerk	ongoing monthly
Fundbalance	Accounting Software Maint. Agreement	Bookkeeper	01/01/2021 – 12/31/2021
Friends of Ulysses S. Grant	Service Agreement	Town Clerk	01/01/2021 – 12/31/2021
GAR Associates, LLC	Real Estate Appraisers and Consultants	Town Clerk	01/01/2020, ongoing
Greenfield Fire District	Gasoline Agreement	Town Clerk	12/05/2011, On-going
Wilton Heritage Society	Service Agreement	Town Clerk	01/01/2021 – 12/31/2021
City Saratoga Springs	Inter-Municipal Agreement-snow plow	Town Clerk	5 year term, 02/22/12-2/22/17 On-going
Mastrianni, Inc Joseph E.	Section 8 Housing Program	Town Clerk	01/01/2019, ongoing

Moran, Maria	Comptroller	Town Clerk	01/01/2020-12/31/2021, ongoing
Multiple Towns	Shared Services	Town Clerk	See file, On-going
MJ Engineering	Engineering Services	Town Clerk	01/10/13, On-going
Humana	Medicare Advantage	Human Resources	12/01/2020-11/30/21
National Grid	Outdoor Lighting	Town Clerk	06/27/2005, On-going
Northern Pines Housing Development	PILOT Program	Town Clerk	2007-08, 25 Years
NYS DOCCS	Mt. McGregor Rd. Snowplowing Contract	Town Clerk	2020-2021 Snow Season
PENFLEX	Service Award Program-WES		02/01/2000, On-going
Pitney Bowes	Mailing Lease	Town Clerk	09/17/13 – 09/17/2018, On-going
Riper, Ryan	Engineer	Town Clerk	01/01/2019-12/31/2020, ongoing
Saratoga County Animal Shelter	Impoundment of Dogs	Bookkeeper	01/01/2021 – 12/31/2021
Saratoga County Animal Shelter	Dog Shelter	Town Clerk	01/01/2021–12/31/2021
Saratoga County Office of the Aging	Nutrition Agreement Transportation Agreement	Town Clerk	01/01/2021 – 12/31/2021 01/01/2021 – 12/31/2021
Saratoga County Office of Emergency Services	Mutual Aid	Town Clerk	06/01/09--5 year renewal On-going
Saratoga County Intermunicipal Agreement	SC Sheriff's Dept. Substation/Wilton Mall	Town Clerk	Expires 11/30/2024. 5 year contract
Saratoga National Bank	Credit Card	Bookkeeper	02/08/2010, On-going
Saratoga Springs School District	Summer Camp Buses	Bookkeeper	01/01/2021 – 12/31/2021
Saratoga Springs School District	School Land Lease	Town Clerk	7/05/2019 – 7/04/2024
Saratoga/Wilton Soccer Club	Travel Soccer	Town Clerk	05/10/11, ongoing

Saratoga/Wilton Youth Soccer Club	Field Rental	Town Clerk	06/01/2009, Ongoing
Smith Conservation Subdivision Agreement	Naming Rights for open space	Town Clerk	07/02/2009, Ongoing
Sprague Operating	Natural Gas Retail Sales Agreement	Town Clerk	02/01/20- 1/31/22
Spa Net, LLC	IT Services	Town Clerk	01/10/2011, Ongoing
SZ Enterprises	Cemetery Restoration	Town Clerk	
Tamarack Composting	Animal Waste Management	Town Clerk	07/27/2020, Ongoing
TECH II	Phones	Bookkeeper	01/01/2021- 12/31/20/21
Christopher Thomas	Health Officer	Town Clerk	01/01/2021 – 12/31/2021
Time Warner Cable	Franchise Fee	Town Clerk	Expired-Year to Year
Town of Saratoga	Intermunicipal shared services agreement	Town Clerk	01/01/2016- 12/31/20, ongoing
Amazon Web Services AWS (formerly VPS)	Tax collection	Town Clerk	12/16/2010, Ongoing
Verizon Wireless	Wireless Service	Human Resources	On-going contract NYSOGS
Vincelette, Daniel	Assessment Attorney	Town Clerk	01/01/2021 – 12/31/2021
Wilton Commons Senior Housing	Pilot Program	Town Clerk	12/14/2000, ongoing
Wilton Emergency Services	Ambulate Services	Town Clerk	01/01/2021 -- 12/31/2021
Wilton Emergency Squad	Gasoline Agreement	Town Clerk	01/01/2021 – 12/31/2021
Wilton Fire District	Snow Removal Services	Town Clerk	09/01/2021 - 04/30/2021, ongoing
Wilton Fire District	Gasoline Agreement	Town Clerk	01/12/2004, Ongoing
WWSA	Building Lease	Town Clerk	06/28/2011, Ongoing
WWPP	Service Agreement	Town Clerk	01/01/21- 12/31/21
Wilton Youth Baseball	Field Rental	Town Clerk	01/01/21- 12/31/21

RESOLUTION #37: **RECORDS MANAGEMENT OFFICER-RESOLVED**, pursuant to a unanimous decision of the Town Board on August 6, 2020 to dispose of town records according to Schedule LGS-1;

BE IT FURTHER RESOLVED, to appoint Susan Baldwin to the position of Records Management Officer.

RESOLUTION #38: **REGISTRAR OF VITAL STATISTICS-RESOLVED**, Pursuant to Public Health Law §4121, to establish the position of Registrar of Vital Statistics and;

BE IT FURTHER RESOLVED, to appoint Susan Baldwin to the position. Amount included in salary. (This appointment is the responsibility of the Supervisor).

RESOLUTION #39: **DEPUTY REGISTRAR OF VITAL STATISTICS-RESOLVED**, pursuant to Public Health Law §4122, to establish the position of Deputy Registrar of Vital Statistics and;

BE IT FURTHER RESOLVED, to appoint Julie Hotaling to the position. (This appointment is the responsibility of the Registrar of Vital Statistics).

RESOLUTION #40: **SAFETY OFFICER, RESOLVED**, to appoint Nancy Riely to the position at \$2,500 per annum. Established 2/1/96 (Hazard Communication Program).

RESOLUTION #41: **FIRE MARSHALL, RESOLVED**, to appoint Mark Mykins to the position of Fire Marshall, established in 1998.

RESOLUTION #42: **DOG CONTROL OFFICER-RESOLVED**, to establish the position of Dog Control Officer and;

BE IT FURTHER RESOLVED, to appoint Joshua Vincek to the position at \$20,288 per annum.

RESOLUTION #43: **TOWN HISTORIAN-RESOLVED**, to establish the position of Town Historian and;

BE IT FURTHER RESOLVED, to appoint Karen Strack James to the position at \$4,400 per annum.

RESOLUTION #44: **TOWN HEALTH OFFICER- RESOLVED**, to establish the position of Town Health Officer and;

BE IT FURTHER RESOLVED, to appoint Christopher Thomas to the position at \$1,500 per annum (under separate contract).

RESOLUTION #45: **TOWN COUNSEL-RESOLVED**, to authorize engagement of Town Legal Counsel and;

BE IT FURTHER RESOLVED, to appoint Mark Schachner (Miller, Mannix Schachner and Hafner, Attorneys at Law) as Town Legal Counsel at \$33,000 per annum and at \$225 per hour for services involving litigation, bond counsel and labor law (under separate cover).

RESOLUTION #46: **PLANNING BOARD AND ZONING BOARD OF APPEALS ATTORNEY-RESOLVED**, authorize engagement of Town Planning Board and Zoning Board of Appeals Legal Counsel **AND, BE IT FURTHER RESOLVED**, to appoint **Miller, Mannix, Schachner and Hafner, Attorneys at Law** to the position at \$14,000 per annum (under separate contract).

RESOLUTION #47: **DEPUTY SUPERVISOR-RESOLVED**, to establish the position of Deputy Supervisor at \$2,500 per annum (This appointment is the responsibility of the Supervisor).

RESOLUTION #48: **NOTIFICATION POLICY FOR BREACH OF PRIVATE INFORMATION SECURITY-RESOLVED**, to adopt this policy in accordance with New York State Technology Law Section 208 as added by Chapters 442 and 491 of the laws of 2005, and is consistent with the provisions of said Section. The purpose of this policy is to require the **Town of Wilton** to Notify a New York Resident when there has been or is reasonably believed to have been an unauthorized acquisition of the residents' private information from the computerized records maintained by the **Town of Wilton**.

RESOLUTION #49: **EMERGENCY SERVICES COORDINATOR-RESOLVED**, to appoint Robert Williams to the annual position of Emergency Services Coordinator, effective 1/1/21-12/31/21, the position was established at the April 5, 2007, Town Board meeting under the Homeland Security Law (Resolution # 115) at \$1,500 per annum.

RESOLUTION #50: **DEPUTY EMERGENCY SERVICES COORDINATOR -RESOLVED**, to appoint Mark Mykins to the annual position of Deputy Emergency Services Coordinator, effective 1/1/21-12/31/21, the position was established at the March 6, 2014 Town Board meeting (Resolution

#84) with no remuneration.

RESOLUTION #51: **DEPUTY RECEIVER OF TAXES -RESOLVED,** pursuant to Town Law §20(3-c) to establish the position of Deputy Tax Receiver and one additional part time Deputy Tax Receiver with no remuneration;

BE IT FURTHER RESOLVED, to appoint Julie Hotaling to the position of Deputy Tax Receiver, at \$2,500 per annum and Amy Ward to the additional part-time Deputy Tax Receiver position at no remuneration.

RESOLUTION #52: **FREEDOM OF INFORMATION APPEAL OFFICER-RESOLVED,** to appoint Supervisor John Lant to the annual position of Freedom of Information Appeal officer, effective 1/1/21-12/31/21.

RESOLUTION #53: **PREVIOUS YEARS ENCUMBRANCES,** to authorize the Town

Comptroller to roll forward all outstanding encumbrances and budget appropriation.

RESOLUTION #54: **GAVIN PARK REFUND POLICY -RESOLVED,** pursuant to unanimous decision by the Wilton Town Board (Resolution #104 of 2014) on May 1, 2014, authorizing the Park and Recreation Administrator to refund fees in accordance with Facility Rental and Program Registration Refund Policy (see attached) and execute and deliver such documents as they may deem necessary, appropriate or convenient to affect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports, documents or other information as may be required under applicable law.

RESOLUTION #55: **FUND BALANCE POLICY,** for increased financial stability, the Town of Wilton desires to manage its financial resources by establishing a fund balance policy for the General Fund. (See Attached).

RESOLUTION #56: **PART TIME LEAVE BENEFITS, RESOLVED-**permanent part time Employees hired prior to September 7, 2004 are eligible for the following leave benefits;

Vacation	90 hours
Personal	24 hours
Sick	45 hours

6 hours of pay for each holiday.

NOW THEREFORE BE IT RESOLVED that the indicated time will be credited to the employee's leave bank on January 1, 2021.

RESOLUTION #57:

PETTY CASH ACCOUNT POLICY, RESOLVED-Petty cash shall be established for departments that request petty cash for the purchase of materials, supplies or services under conditions requiring immediate payment.

The amount of each account will not exceed \$200. At its annual re-organizational meeting, the Town Board shall appoint a custodian for each petty cash account who shall administer and be responsible for such account.

To ensure that these funds are properly managed, the following guidelines shall be followed:

1. All disbursements from such funds are to be supported by receipted bills or other evidence documenting the expenditure.
2. Receipts and cash-on-hand must always total the authorized fund amount.
3. Payments may be made from petty cash for materials, supplies or services requiring immediate payment.
4. Sales tax on purchases shall not be paid by the town from petty cash funds.
5. The town shall reimburse uses of petty cash funds up to the extent of expenditures, with appropriate documentary support and as approved by the Comptroller.
6. Each account will be reconciled by the Town Comptroller at the end of the calendar year.

RESOLUTION #58:

HEALTH AND DENTAL INSURANCE AND HEALTHCARE BUYOUT, RESOLVED to provide health insurance benefits waiver to all eligible town employees and retirees, under separate cover.

RESOLUTION #59:

ACTUARIAL SERVICES, RESOLVED, to retain Jefferson Solutions to provide professional actuarial calculation services for compliance with Generally Accepted Accounting Principles (GAAP).

Councilwoman Kolligian noted her husband works for Adirondack Trust but does have any vested interest in the bank other than employment.

On a motion introduced by Councilman O’Conor, the board adopted the following resolution:

RESOLUTION #60

NOW, THEREFORE, BE IT RESOLVED, to approve the Organizational Resolutions 1-25.

The adoption of the resolution was seconded by Deputy Supervisor McEachron, duly put to a vote, all in favor the motion passed 5-0.

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

RESOLUTION #61

NOW, THEREFORE, BE IT RESOLVED, to approve Organizational Resolution #26 and #27.

The adoption of the resolution was seconded by Councilman Bogardus, duly put to a vote, all in favor except Councilman O’Conor, who abstained. The motion passed 4-0.

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

RESOLUTION #62

NOW, THEREFORE, BE IT RESOLVED, to approve the Organizational Resolutions 28-59.

The adoption of the resolution was seconded by Councilman Bogardus, duly put to a vote, all in favor the motion passed 5-0.

Public Comment

On a motion introduced by Councilman Bogardus, the board adopted the following resolution:

RESOLUTION #63

NOW, THEREFORE, BE IT RESOLVED, to suspend public comment for the January 7, 2021 meeting.

The adoption of the resolution was seconded by Councilwoman Kolligian, duly put to a vote, all in favor. The motion passed 5-0.

Minutes

On a motion introduced by Councilman O’Conor, the board adopted the following resolution:

RESOLUTION #64

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes from the December 3, 2020 meeting, as typed.

The adoption of the resolution was seconded by Councilwoman Kolligian, duly put to a vote, all in favor. The motion passed 5-0.

Open Space, Pathways and Recreation 2021 Update

Councilman O’Conor said last January he met with the LA Group and started working on revisions for the Open Space, Pathways and Recreation Plan with Ryan Riper. In the past two months, we have received a lot of feedback from Mr. Riper as well as maps from Josh Carlsson, input from Margo Olson, Linda Baker, Wendy Mahaney, Joanne Klepetar, Mark Marino at Gavin Park and Maria Trabka at Saratoga Plan. Most of the changes are updates to the trail system, improvements made at Gavin Park, the addition of a couple of projects such as the Palmertown Range Trail and the Community Forest Project. We also updated some charts with demographics. The document is shorter than it was. Repetition was removed and pared it down so it is more easily managed and more readable. Mr. Riper said it is condensed and is easier to read and hopefully more people will read it. It is a document that should be a working document and as projects progress with Open Space, Trails and Pathways we will make modifications and eventually update it again. Councilman O’Conor said it was labeled the 2020 Update but now it is the 2021 Update. Supervisor Lant thanked Mr. Riper and Councilman O’Conor for the work they did on the document.

Mark Schachner, Town Counsel said the proposal the Town Board is considering is approve the Open Space, Pathways and Recreation 2021 Update. The purpose of the Open Space, Pathways and Recreation Plan Update is to establish a strategy for the preservation of the diverse, agricultural, historical, recreational and scenic open space land that strongly influence the quality of living in the Town of Wilton. In order to do that, the board must have a public hearing, which the board had. The board then needs to review the proposed Open

Space, Pathways and Recreation 2021 update under New York State Quality Review Act, also known as SEQRA, and we can do that now. Part 1 was done on November 5, 2020. If the board would like to proceed, we can go through Part 2 of SEQRA. The board would have to answer questions about potential environmental impacts of the plan.

Review of Environmental Assessment Form:

Each of the questions in Part 2 of the Full Environmental Assessment Form was read aloud. The Board reviewed each question and, where potentially relevant, its "sub-questions". For most questions, the Board felt there was no potential environmental impact. For some questions, some Board Members felt there was a possibility of "small" impact from the plan but felt that it was clearly still appropriate to check the "no to small" box on the EAF form. After careful consideration of each question, the Board did not identify any potential environmental impact issue as "moderate to large".

On a motion introduced by Councilman O'Connor, the board adopted the following resolution:

RESOLUTION #65

NOW, THEREFORE, BE IT RESOLVED to adopt a SEQRA Negative Declaration.

AND FURTHER IT BE RESOLVED the Town Supervisor is authorized and directed to indicate this determination by completing and signing Part 3 of the FEAF and to file the entire FEAF with any supporting documentation as the Board's SEQRA.

The adoption of the resolution was seconded by Deputy Supervisor McEachron, duly put to a vote, all in favor. The motion passed 5-0.

On a motion introduced by Councilman O'Connor, the board adopted the following resolution:

RESOLUTION #66

NOW, THEREFORE, BE IT RESOLVED, to approve Open Space, Pathways and Recreation 2021 Update.

The adoption of the resolution was seconded by Councilwoman Kolligian, duly put to a vote, all in favor. The motion passed 5-0.

Local Law #1 of 2021, Beaver Dams

Supervisor Lant said he would like to table this item after listening to the comments during the public hearing. The board agreed. Mr. Riper said the Highway Superintendent also needs to be involved in the discussions.

On a motion introduced by Councilman O'Connor, the board adopted the following resolution:

RESOLUTION #67

NOW, THEREFORE, BE IT RESOLVED, to table any action on Local Law #1 of 2021, Beaver Dams.

The adoption of the resolution was seconded by Deputy Supervisor McEachron, duly put to a vote, all in favor. The motion passed 5-0.

Real Property Tax Law Temporary Suspension/Modification

On a motion introduced by Councilman Bogardus, the board adopted the following resolution:

RESOLUTION #68

NOW, THEREFORE, BE IT RESOLVED, to give the Town of Wilton Assessor the authority to grant exemptions pursuant to such sections of the 2021 Roll to all property owners who received that exemption on the 2020 roll, thereby dispensing the need for renewal applications through January 17, 2021.

AND FURTHER BE IT RESOLVED to allow the assessor to require a renewal application when she has information or reason to believe there may be a disqualification such as a sale, primary residence or death.

The adoption of the resolution was seconded by Councilman O'Connor, duly put to a vote, all in favor. The motion passed 5-0.

Saratoga Plan-Land Conservation

Mr. Riper said the board received an email from him outlining the proposal for the Vincek Farm. The Vincek's would like to place their farm in a conservation easement for it to be forever agricultural or similar. Mr. Tooker's farm was also placed in a similar easement. The only item the town would need to consider is the possible parking issues at Gavin Park. The park utilizes the open field for overflow parking. If the land is placed into a conservation easement, it could no longer be used for parking. He said he has been working with Josh Vincek and Michael Horn on ways to mitigate that. Mr. Horn will explain the process and procedure for working with New York State Ag and Markets on this. Deputy Supervisor McEachron asked if the land could be purchased prior to the conservation easements. Mr. Riper said if the Vincek family is willing to sell it, yes.

Michael Horne, Conservation Director for Saratoga Plan thanked the board. He said Saratoga Plan protects farmland. The Tooker Farm was referenced and 89 acres was conserved. We hold that conservation easement and that means we have the responsibility of enforcing it. The way the agricultural conservations work is by keeping land available for farming. The purpose is to protect the soils and keep them open. The preclude subdivision and development and preclude uses that would not be consistent with that purpose of keeping the land available for agricultural use. Some residential use is allowed in designated areas by the family. Recreational use is allowed by the landowners. Ownership stays private. A conservation easement is essentially an overlay over the ownership. The Vincek family would continue to own the land. The owner makes management decisions on the land. The land stays on the tax rolls. The roll Saratoga Plan plays in the project is we work to see the project get done and seek funding if it is going to be the purchase of development rights. The reason we are here is to obtain an endorsement of the project from the Town of Wilton in support of an application to New York State Department of Agriculture and Markets. They run a farmland protection implementation grant program. They would be seeking funding for the program and be able to purchase development rights from the Vincek's that would protect it forever as farmland. It is in line with the Town's Comprehensive Plan and Open Space, Recreation and Pathways Plan. It's a town resource and everyone is familiar with it. Folks go there and engage with the Vincek's and purchase fresh produce, eggs, poultry, turkey, pumpkins and hay. The area surrounded in red on the map (indicating) is owned by Laura Vincek. South of the railroad is also owned by Laura Vincek, but that parcel is excluded from the conservation easement for a number of reasons. Due to its location, it's limited agricultural, utility, the likelihood of potential conflicts with a right of way access road off Jones Road. The area in yellow (indicating) is owned by Edward Vincek. All of that land is operating farmland by Erica and Josh Vincek. There is a potential conflict of interest due to Josh Vincek being employed by the town. Also, Ray O'Connor is on the Advisory Board for Saratoga Plan. The Advisory Board does not have any say, influence or voting rights within Saratoga Plan. They are simply advisory on an as needed basis. There is an ongoing conversation about the parking for Gavin Park. The town has been leasing an area of the field from the Vincek's.

Councilman O'Connor asked Mr. Horn what Saratoga Plan needs from the Town Board. Mr. Horn said he is hoping to get an endorsement in the form of a resolution by the town. He said he wasn't sure if that could be done since there isn't a resolution around the parking question. He and Mr. Riper have been actively debating the parking question. Deputy Supervisor McEachron asked if the field is part of the plan. Mr. Horn said it is. The area next to Gavin Park, next to Lewis Drive, as drawn on the map, is included in the conservation easement. Conversation with the family about the area indicates it could be excluded from the plan. We could say the portion of land could be excluded from the conservation easement and it would not be subject to the conditions that would preclude parking on a protected farm field. Supervisor Lant said he had some questions and is waiting on a reply from the Vincek's. He said he would like to table any decisions for another month and is in favor of preserving our farms. Deputy Supervisor McEachron said he thought the town was utilizing the park for parking on the larger events. Supervisor Lant said there still isn't enough room. Mr. Riper noted he sent out an email with a PDF attachment which

shows an area to be potentially excluded from the conservation easement, if the Vincek family agrees to that. Mr. Horn said he is fine with that decision, but time is of the essence. There is an open grant opportunity with a bit of a hold up with New York State funding. If this is resolved in the next two weeks it would be extremely beneficial in order to get in line for what is first come, first serve funding opportunity. There is a bit of a sense of urgency getting the grant application in but that is not to create undue pressure on giving a good resolution to the issue. Councilwoman Kolligian said the plan seems great; we just need to figure out a solution to the parking issue.

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

RESOLUTION #69

NOW, THEREFORE, BE IT RESOLVED, to table any action on the Vincek Farmland Conservation Easement.

The adoption of the resolution was seconded by Councilman Bogardus, duly put to a vote, all in favor. The motion passed 5-0.

Saratoga County Community Forest Grant Resolution

Councilman O'Connor said, there was an old driving range on Route 9 near the intersection of Worth Road. There are 202 acres on multiple parcels of land. Much of the land is in the Town of Wilton and a small portion in the Town of Greenfield. The parcels are owned by a gentleman whose family has a history of working on conservation projects. He said he and Mr. Ripper have walked the property with Maria Trabka from Saratoga Plan and a couple people from the Open Space Institute. There are some old logging roads, some trails, a beautiful stream and forest. There are also some historic structures on the property as well. We are working on a concept to have a community forest where everyone from hikers, to walkers, mountain bikers, snowshoers, skiers and hunters would be able to utilize the property. Saratoga Plan would like to apply for a grant through the United States Forest Service to help fund the acquisition of the property. He said Supervisor Lant has a letter of support and asked the Town Board to give it support in a resolution for the application for the United States Forest Grant.

On a motion introduced by Councilman O'Connor, the board adopted the following resolution:

RESOLUTION #70

NOW, THEREFORE, BE IT RESOLVED, to support Saratoga Plan's application for funding from the United States Forest Service to enable the acquisition of 202 acres of land in the Palmertown Range for a community forest.

The adoption of the resolution was seconded by Deputy Supervisor McEachron,

duly put to a vote, all in favor. The motion passed 5-0.

Town Assigned Deputy Sheriff Agreement

Councilman O'Connor said he spoke to each individually to Town Board Members over the past few months. Many years ago, the Town arranged to have a Deputy assigned specifically to the Town and would work under the direction of the Supervisor and the Town Board to address any public safety issues the Town might facing. We haven't done that in quite some time, but we are still one of the fastest growing town's in the county. There are always public safety issues to be addressed whether it be traffic, local schools and active park areas. He said he and the Supervisor met with Sheriff Zurlo and other members of the Sheriff's Department. They presented us with an agreement between the Sheriff's Department and the Town. Maria Moran, Comptroller, also attended the meetings with us. He said he is proposing to enter into this agreement again.

Deputy Supervisor McEachron asked if the agreement would be temporary or a one-year contract. Supervisor Lant said it is a three-year contract, but we can break the contract at any time. It is \$91,000 per year and the deputy works from 7:00 a.m. to 4:00 p.m. at our pleasure. He does not leave the town unless there is a dire emergency. He will monitor speed limits, crime areas and drug use. Councilman O'Connor said there is a 90-day notice period, by either party, to terminate the contract. Councilman Bogardus said the last time we had a deputy, we shared with Clifton Park. Supervisor Lant said the deputy will be ours alone. Councilman O'Connor said Clifton Park has three deputies under contract. Supervisor Lant said there are four deputies at a cost of \$600,000. Councilwoman Kolligian said she thought this was great idea. Deputy Supervisor McEachron asked if the deputy could patrol the schools. Supervisor Lant said if we would like them to, they can. Councilman O'Connor said there is an SRO assigned to Maple Avenue Middle School. This adds some flexibility when the SRO is in Greenfield or Dorothy Nolan. Councilman Bogardus asked if the deputy is in addition to the SRO. Councilman O'Connor said it is. Deputy Supervisor McEachron asked about both parties being able to terminate the contract. Mark Schachner, Town Counsel said many contracts have mutual termination clauses. Supervisor Lant said Councilman O'Connor will be the liaison to the Sheriff's Department.

On a motion introduced by Councilwoman Kolligian, the board adopted the following resolution:

RESOLUTION #71

NOW, THEREFORE, BE IT RESOLVED, to approve three-year contract with the Saratoga County Sheriff's Department for a full-time deputy for the Town of Wilton.

The adoption of the resolution was seconded by Councilman Bogardus, duly put to a vote, all in favor. The motion passed 5-0.

Appointment-Ethics Advisory Board

On a motion introduced by Councilman Bogardus, the board adopted the following resolution:

RESOLUTION #72

NOW, THEREFORE, BE IT RESOLVED, to approve the appointment of the following member to the Ethics Advisory Board for a two-year term:

Richard Spackmann
01/01/2021-12/31/2022

The adoption of the resolution was seconded by Councilman O’Conor, duly put to a vote, all in favor. The motion passed 5-0.

Reappointment-Historic Preservation Board

On a motion introduced by Deputy Supervisor McEachron, the board adopted the following resolution:

RESOLUTION #73

NOW, THEREFORE, BE IT RESOLVED, to approve the appointment of Karen Strack James to the Historic Preservation Board for a five-year term of 01/1/2021-12/31/2025.

The adoption of the resolution was seconded by Councilwoman Kolligian, duly put to a vote, all in favor. The motion passed 5-0.

Reappointment-Wilton Water and Sewer Authority

On a motion introduced by Councilman O’Conor, the board adopted the following resolution:

RESOLUTION #74

NOW, THEREFORE, BE IT RESOLVED, to approve the reappointment of the following member to the Wilton Water and Sewer Authority Board for a five-year term of 01/1/2021-12/31/2025:

Kirk Moline

The adoption of the resolution was seconded by Deputy Supervisor McEachron,

duly put to a vote, all in favor. The motion passed 5-0.

Reappointment-ZBA

On a motion introduced by Councilman O’Conor, the board adopted the following resolution:

RESOLUTION #75

NOW, THEREFORE, BE IT RESOLVED, to approve the reappointment the following members to the Zoning Board of Appeals:

**James DeLoria, Member-
1/1/2021-12/31/2027**

**Jay Rifenburg, 1st Alternate
1/1/2021-12/31/2021**

**Christian Clark, 2nd Alternate
1/1/2021-12/31/2021**

The adoption of the resolution was seconded by Councilwoman Kolligian, duly put to a vote, all in favor. The motion passed 5-0.

Reappointment-WPB

On a motion introduced by Councilman O’Conor, the board adopted the following resolution:

RESOLUTION #76

NOW, THEREFORE, BE IT RESOLVED, to approve the reappointment of the following members to the Wilton Planning Board:

**Michael Dobis, Member
1/1/2021-12/31/2027**

**David Catalfamo, 1st Alternate
1/1/2021-12/31/2021**

**Michael Coleman, 2nd Alternate
1/1/2021-12/31/2021**

The adoption of the resolution was seconded by Councilman Bogardus, duly put

to a vote, all in favor. The motion passed 5-0.

Committee Reports

Deputy Supervisor McEachron said the ice rink and Gavin Park was filled today. Supervisor Lant asked about the drainage issue. Mr. Riper stated the Highway Department worked on the drainage and installed pipes and drywells in the ground. We are waiting for two more quotes to fulfill the three quote requirement for the gutter system. Supervisor Lant asked if the lights have been installed. Mr. Riper said Mark Marino was taking the lead on the lights.

Councilwoman Kolligian said she spoke with Roberta Corrigan, Senior Director and the seniors are doing well and being careful. Frank Parillo gave coupons to all of the seniors for a free breakfast. If the seniors are not comfortable eating inside, he has made breakfast available for curbside pickup. Mrs. Corrigan was picking up the certificates and delivering breakfast to seniors at the beginning of the month. Thank you to Frank and Delores Parillo.

Supervisor Lant appointed the following liaisons:

Ryan Riper-WWSA, WWPP and Town Trails Coordinator

Nancy Riely-Insurance Committee, Personnel Committee and Safety Review Committee

Maria Moran-Personnel Committee

Councilman John McEachron-Parks and Recreation Department and Deputy Supervisor

Councilman Duane Bogardus-Court, Safety Review Committee, RUOK and Americans with Disabilities

Councilwoman Erinn Kolligian-Senior Center and Historian

Councilman Ray O'Connor-Highway Department, Veteran's Committee and Sheriff's Department

Supervisor Lant said he made an Exit 16 Committee to attract business and light industry. Councilwoman Kolligian and Councilman O'Connor were named to the committee. Councilman Bogardus and Deputy Supervisor McEachron were asked to review the zoning. It has been a tough year with COVID-19. He said he would still like to pursue this as we move forward and things get better.

Comptroller's Report

1.) 2020 Budget Transfers

On a motion introduced by Councilwoman Kolligian, the board adopted the following resolution:

RESOLUTION #77

NOW, THEREFORE, BE IT RESOLVED, to approve the 2020 budget transfers

requested and listed in the Comptroller's 1/07/2021 Report to the Town Board.

The adoption of the resolution was seconded by Councilman O'Connor, duly put to a vote, all in favor. The motion passed 5-0.

2.) Capital Assets and Equipment Reserve Fund

On a motion introduced by Councilman O'Connor, the board adopted the following resolution:

RESOLUTION #78

NOW, THEREFORE, BE IT RESOLVED, to approve the establishment of a Capital Reserve Fund, GL 100-000.000.000.233.

The adoption of the resolution was seconded by Councilwoman Kolligian duly put to a vote, all in favor. The motion passed 5-0.

3.) Asset Disposal

On a motion introduced by Councilman O'Connor, the board adopted the following resolution:

RESOLUTION #79

NOW, THEREFORE, BE IT RESOLVED, to approve the request from Mark Marino, Recreation Administrator, to sell the following assets via Auctions International:

Three-point hitch blower
(2) Kerosene heaters
Tailgate spreader
Leaf sweeper

The adoption of the resolution was seconded by Deputy Supervisor McEachron duly put to a vote, all in favor. The motion passed 5-0.

4.)

Adjournment

On a motion introduced by Councilman O’Conor and seconded by Deputy Supervisor McEachron all board members in favor, the meeting was adjourned at 8:33 p.m.

Respectfully Submitted,

Susan Baldwin, Town Clerk

_____ Supervisor, John Lant

_____ Deputy Supervisor, John McEachron

_____ Councilman, Duane Bogardus

_____ Councilwoman Erinn Kolligian

_____ Councilman, Raymond O’Conor