

TOWN OF WILTON

22 TRAVER ROAD

WILTON, NEW YORK

PHONE: 518-587-1939

FAX: 518-587-2837

Susan E. Baldwin, Town Clerk

sbaldwin@townofwilton.com

REGULAR TOWN BOARD MEETING-August 6, 2015

Supervisor Johnson called the Regular Town Board meeting to order at 7:00 p.m.

Pledge of Allegiance

Supervisor Johnson led the board and the audience in reciting the Pledge of Allegiance to the Flag.

Roll Call

Roll Call by the Town Clerk showed all board members present.

Arthur Johnson-Supervisor

Steve Streicher-Deputy Supervisor

Joanne Klepetar-Councilwoman

John Lant-Councilman

John McEachron-Councilman

Also present was Director of Planning and Engineering, Ryan Riper, Town Comptroller, Jeffrey Reale and Town Counsel, Mark Schachner.

Public Comment Session

There was none.

Approve Pending Minutes

On a motion introduced by Councilman McEachron, the board adopted the following resolution:

RESOLUTION #134

NOW, THEREFORE, BE IT RESOLVED, to
approve the minutes from the July 2, 2015
meeting, as typed.

The adoption of the resolution was seconded by Deputy Supervisor Streicher, duly put to a vote, all in favor. The motion carried 5-0.

Amendment to May 7, 2015 Minutes

Supervisor Johnson stated there was a request from Councilman McEachron to amend the minutes from the May 7, 2015 minutes. The clerk has amended the minutes and has included the discussion as opposed to only having the resolution.

Proposed amendment to May 7, 2015 Wilton Town Board Minutes

Supervisor Johnson stated the Assessor, Kathy Austin, has earned more than two weeks of comp time. The personnel policy only allows an employee to earn two weeks of comp time and she has gone over that. The Comptroller is requesting the overage be paid out so she is back to the two weeks maximum she is allowed to accrue. **Councilman McEachron** asked who keeps track of the time. **Supervisor Johnson** said there is Kronos. **Councilwoman Klepetar** asked how does this happen. **Councilman Lant** asked if she worked a lot of Saturdays. **Supervisor Johnson** said the busiest time for the Assessor's Office is typically January through March while getting the roll ready. There are extra hours involved in doing that. **Supervisor Johnson** said from his understanding this is where the hours came from. **Councilman McEachron** asked if there was a record. Supervisor Johnson said there is a record. Nothing gets paid out without one.

Supervisor Johnson noted Kathy Austin was in her office if anyone wanted to ask her questions about the time. **Councilman McEachron** said he just wanted to make sure there was a record. It seems like an awful lot of comp time for only being a few months into the year. **Supervisor Johnson** said it is a lot but for the rest of the year there shouldn't be any comp time. **Councilman Lant** asked if this was for 2015. **Supervisor Johnson** said it was. **Councilwoman Klepetar** asked if this is something the board would have to approve or disapprove tonight or is it something we could do a little more investigative work on our own. **Supervisor Johnson** said if Ms. Austin has earned the comp time, which the records show, we pay it out. Last month Mark Mykins earned comp time and we paid it out. **Councilman Lant** said he's been out at fire calls with Mark Mykins so he knows he earned it. **Supervisor Johnson** said Kathy Austin is here if anyone has questions. Councilwoman Klepetar said she wouldn't know what questions to ask. Supervisor Johnson said they are hours put in over and above the work week. **Councilman McEachron** said he would look at the record later as long as Supervisor Johnson has looked at them. **Supervisor Johnson** said the Comptroller has reviewed the hours. **Councilman McEachron** said somebody has reviewed them. So we are making a motion to accept it upon somebody's review. **Councilman Lant** asked if the Comptroller did see the record. Supervisor Johnson said he did see it and he doesn't pay out anything that isn't warranted. Again, Kathy Austin is here if anyone would like to speak to her. **Deputy Supervisor Streicher** said he would get her for questions. **Councilman McEachron** said he would look at the report afterwards. It seems like an awful lot of hours, three or four months into the year. **Supervisor Johnson** said he did not disagree with that but knowing that office, it is a busy time of year.

Councilwoman Klepetar said she would like to make a motion other than what is before her. She said she would like to make her own motion if possible, in her own words. **Supervisor Johnson** asked what it was she would like to say. **Councilwoman Klepetar** said she would like to make a motion that the

minutes from the May 7, 2015 be revised to read as follows; There was much discussion concerning the payment of comp time that was submitted by Kathy Austin for 87 hours. There was discussion by three of the five members of the town board. The questions that were asked was has Jeff reviewed the hours, have they been approved by Jeff and is there documentation. Supervisor Johnson answered yes to all of the questions. **Councilwoman Klepetar** said she would like to make a motion that is the way the minutes read. **Supervisor Johnson** said the minutes are verbatim. The clerk noted the amendment reflects what was said at the meeting. **Supervisor Johnson** said the amendment reflects exactly what was just said. **Councilwoman Klepetar** said she wanted to make sure people understand there was discussion involved. **Councilman McEachron** said he asked for the discussion to be added at last month's meeting and that is what is before us. **Councilwoman Klepetar** said its fine but the minutes are not verbatim. **Supervisor Johnson** asked Councilwoman Klepetar if she reviewed the tape. **Councilwoman Klepetar** said she would review the tape. She said she did review the tape.

On a motion introduced by Councilman McEachron, the board adopted the following resolution:

RESOLUTION #135

NOW, THEREFORE, BE IT RESOLVED, to approve the amended minutes from the May 7, 2015 meeting.

The adoption of the resolution was seconded by Councilman Lant, duly put to a vote, all in favor except Councilwoman Klepetar who abstained. The motion carried 4-0.

Comprehensive Plan Update

Supervisor Johnson noted all board members received a draft copy of the Comprehensive Plan Update at the last meeting. The document has been worked on diligently by the committee since last fall up until last month. They have done a great job. Jackie Hakes, from MJ Engineering has been the consultant for the committee and will be making the presentation.

Ms. Hakes said thank you for the opportunity to provide an update to the town board about what the Comprehensive Update committee has been up to for the past ten months. She said she would talk about what a comprehensive plan is in terms of what is trying to be achieved for the comprehensive plan update process, hit on highlights of the update process, walk through some of the highlights of the draft plan before the board and answer any questions about specifics anyone may have.

The Comprehensive Plan, according to Town Law §272a, is a lot of text, materials, graphics, illustrations, charts, maps, studies and other things that identify goals, objectives, guidelines, principles, standards and long range protection of growth and development of the town. The comprehensive plan is basically a blue print for the future of your community. It identifies broad topic areas and provides recommendations community wide that identify what the current state is and what is currently happening in the community. It identifies the desired state, where you want your community to be in five to ten years, how you envision it. It determines an action plan to get to that desired state and what steps you are going to take, what things you need to do to get there. It describes how you implement

those steps. This is the comprehensive plan at its most basic. A comprehensive plan is not zoning. It is intentionally not parcel specific. It is community wide. It broadly looks at the topics and how they work together from a community perspective. It is also not a venue to address specific projects that may be in the pipeline before the land use boards. It is really looking more comprehensively and more broadly, in nature. With that understanding you may ask why have a plan. Similar to a family or business, people plan what they want to do. A business has a business plan to determine how they will grow and profit in the future. Families plan vacations or their children's college tuition. You have to think about these things long term to actually achieve them. Communities plan for things like population changes, economic development and changes in economic growth, infrastructure, roads, sewer, water, how to protect community character, how to maintain your natural resources in a way that helps to protect that community character, schools. You look at a variety of things and it is important for communities to look at all of them holistically to understand how they work together. One of the important things to understand is when to update. The Town of Wilton is currently operation under a comprehensive plan that was adopted in 2004. It is a very well written comprehensive plan. Generally, communities look at their comprehensive plan every five to ten years. Some of the things that may trigger a plan to be looked at again are changing demographics, a change in a fiscal situation in the community, economic or market conditions that have shifted and impacted what is happening in the community, societal changes, technology is changing very quickly and communities want to look at what that does, in terms of how a town does its business. There might have been a series of topical or single focused plans or studies that may have been done in individual areas throughout the community that need to be looked at as a whole to understand how they work together from a community wide basis. You will also want to take a look at your land use. Are the land use patterns in balance? Are they still meeting the vision of the previously adopted comprehensive plan? Are they meeting the needs of your residents today and the needs you are anticipating for your residents in the future? Also zoning should be looked at. Is your ZBA seeing a lot of variance requests in a particular area? It might indicate there might be some balance that may need to be readjusted from a land use perspective. The town decided it was important to update the comprehensive plan because it was adopted in 2004. Ten years is a good time to update and a lot has happened over the course of ten years. A comprehensive plan committee was established and the committee went through in a very methodical way, chapter by chapter and evaluated the plan. They looked at what things still made sense in the plan, identified some things that might be missing from today's perspective and tomorrow's perspective and identified the things that weren't relevant anymore, ten years later or in five years. The committee made the draft plan available for public review on the town's website. It is still currently available for review. The committee held a public hearing and there were several members of the public that came and spoke. That is a requirement under General Town Law. The committee met one last time to consider what they had heard from the public and make any adjustments to the plan based on that. It was advanced to the town board, as the legislative body, to consider the adoption process for the plan. There are several steps in that process.

Supervisor Johnson appointed a committee that represented the folks in your community that probably have the closest ties to implementing the comprehensive plan, town board members, planning board members, zoning board members. It was a very astute committee and met on a very regular basis, sometimes every other week. They had homework and they all did it. We kept them very busy. They were tasked with updating the plan. The committee included Councilwoman Klepetar, Deputy Supervisor Streicher, Planning Board Chair Mike Dobis, Planning Board member Ron Slone, Zoning Board member Bob Barrett and Zoning Board member Chris Ramsdill. It was a wonderful working committee. Everyone came to the table ready to discuss the topics, questions and ideas. It was a really healthy discussion and process. Also supporting the committee was town staff members, Town Engineer Ryan Riper, Building and Code Enforcement Officer Mark Mykins, Lucy Harlow and Amy DiLeone were at every meeting to help support the committee as needed. Town Attorney Mark Schachner was available

and ideas were bounced off him to ensure we were walking through the process correctly. MJ Engineering provided some of the technical support.

The process itself kicked off in September on 2014. We had twelve working committee meetings. There was a lot of work accomplished in a short period of time. All were open to the public. The process involved discussing the entire plan; chapter by chapter to ensure it made sense, did it meet the vision, is there something missing? Ultimately, the draft plan includes vision, goals and recommendations. There were also educational sessions that occurred during the meetings to help prepare and provide enough information for the committee to make decisions on what should be included. Things like updates on demographics, information about transportation studies that were ongoing during this time, information about open space and natural areas. The draft plan is available for review on the town's website.

Each of the committee meetings were working meetings. There is an image below (indicating) and that is one of the education sessions where we unrolled the maps and questions were answered. There were a lot of those types of meetings. To support how important it is that the town evaluated and went through the update process for the comprehensive plan is taking a look at the change in demographics that have occurred over the period between 2000 and 2010. According to the US Census, there was a very substantial increase in population in the Town of Wilton, one of the largest increases in Saratoga County from a population standpoint. We need to understand what that means for the town moving forward. There were also some shifts in the age groups that were represented in the town. The 65 and older age group grew, the baby boomers coming of age. The under 20 age group decreased. What that means in terms of needs for the community were some of the things the committee was considering as they walked through the plan update. The update is based largely on the 2004 plan. It was a well written plan and it made it easy for the committee to walk through.

Some of the notable changes are the vision has been revised from a format standpoint to a paragraph form, it has been updated slightly. There is a new section on alternative, renewable energy in chapter 3. The future land use map was revised, primarily to reflect land use changes that have occurred over the last ten years. There were not substantial changes, in terms of future land uses. There are references to existing plans that the town is working towards implementing such as the Open Space, Recreation and Pathways Plan as well as the Exit 16 linkage study. There are new high growth and managed growth alternatives that have been included in chapter 4. We've also updated a priority table for implementation.

There is a quick glance at the cover and the table of contents. The plan is set up and organized in a way that there are five chapters. There is an introduction and a plan summary. If members of the public want a snapshot of what's included in the plan, it's a good place to focus.

Chapter two is the vision goals and objectives as well as the vision. Chapter three is the heart of the plan, in terms of the recommendations. There are town wide recommendations and recommendations for the seven planning areas that have been identified within the town. Those are geographic based. Chapter four talks about alternatives and chapter five is the action plan which talks about implementation. All of this is set up in a way to satisfy the State Environmental Review Act as a Generic Environmental Impact Statement. That is important, in terms of the next step in the process.

The Vision is setting the stage for the direction of the town in the next five to ten years. The Town of Wilton aspires to be a safe, welcoming community for families and residents of all ages. The community shares a sense of responsibility for the Town's natural, agricultural, open space and scenic resources. The Town enjoys a high quality of life and a healthy tax base resulting from a conscious balance of commercial development, residential growth and natural areas. Civic involvement and community engagement are fostered by a mutual respect for all stakeholders.

That vision is supported by a series of goals and objectives that are categorized. You can see how comprehensive this plan was in terms of what it looked at from growth management, natural resources,

transportation, housing recreation, historic resources, utilities, community facilities, economic development, fiscal responsibility, town character, open government and implementation. There is a series of goals and objectives for each one of the topic areas that are town wide.

The planning areas remain the same as the 2004 plan. The seven planning areas are geographically based and it works and has worked for the past ten years. The committee felt it was important to continue that. The seven areas are Parkhurst Road, Jones/Northern Pines, Wilton-Gansevoort Road, Dimmick Road, Edie Road, Exit 15 Corridor and Exit 16-Ballard Road Corridor. Throughout the plan, there are specific recommendations to each of the planning areas.

The Future Land Use map is an update to the 2004 map. It is primarily the same with some slight modifications. It focuses on key land use areas. This is to guide any future zoning changes. It shows the land uses that are most appropriate in the areas to support the vision of the town. The yellow area (indicating) is the conservation residential, probably one of the largest land use type in the town. There is the neighborhood residential along Route 9. The commercial retail is primarily area 2. The Exit 15 area is the red area to the south. There is the hamlet with a couple different areas. There is a light industrial/office of which most is in planning area 7 in the Exit 16/Ballard Road area. The green is the open space.

The Implementation piece is set up as a table form to make it easy to be able to implement the recommendations in the plan. The committee went through a prioritization process. The prioritized all of the recommendations in the plan. The priorities became very clear as the committee went through the process. The committee identified immediate actions, ongoing actions, short term actions and long term actions. Some of the immediate actions the committee felt were important were to amend the zoning ordinance so it is consistent with anything that is recommended in the comprehensive plan. Another immediate action was to create a Mobility Master Plan. The concept behind it is to look at key corridors and areas in the town and how to improve mobility for all modes including vehicles, pedestrians, bicycles and pedestrians. Short term actions range from Economic Development Summits to encourage economic development within the community. Implementing key aspects of the Exit 15 linkage study, consider a new town park in the northern area of town, preserving open space. The town has a lot of ongoing priorities. There are a lot of initiatives the town is already undertaking and is in the process of. The committee felt it was important to include them in the plan to be able to continue with public/private partnerships for redevelopment, incentives to businesses, looking to create action plans for existing neighborhoods, support of open space and pathways plan, looking at the preservation of historic resources, continuing to utilize the conservation review for site planning to maintain community character and also looking at maintaining natural character. Supporting farming operations and encouraging training for land use board members were also identified as ongoing actions.

The long term options include reviewing and updating the Comprehensive Plan in 5 years and consider the feasibility of an Exit 15A. The committee recognized that would be a long term discussion.

The prioritization table not only identifies the action but also who partners could be to help implement them. There are a lot of recommendations in the plan and lot will fall on the town. The town cannot do all of it on its own. We tried to identify who might be the lead in initiating any of the recommendations but also partners whether they are technical partners or funding partners.

The plan is now in the hands of the town board, the legislative body. From a requirement standpoint, the town board will be required to conduct a public hearing and conduct SEQRA reviews. The plan has already received approval from the Saratoga County Planning Board. After some steps, which town counsel will go through, it will then be up to the town board to be up for adoption.

Supervisor Johnson thanked Ms. Hakes and the committee for a job very well done and asked if there were any questions. There were none.

Attorney Schachner said if the board wants to proceed they have to accept the draft comprehensive land use plan which is also a draft environmental impact statement. You can accept the document as

both and then the board would schedule a public hearing but also schedule a public comment period that has to extend beyond the public hearing. If the board wants to stay on a time frame and wants to advance the document a public hearing should be scheduled for the next meeting on September 3, 2015. The public comment period would have to extend at least ten days beyond that. Those would be the steps to take, accept the draft plan, accept the generic environmental impact statement, and schedule a public hearing for September 3, 2015 and a public comment period to extend until September 15, 2015.

On a motion introduced by Deputy Supervisor Streicher, the board adopted the following resolution:

RESOLUTION #136

NOW, THEREFORE, BE IT RESOLVED, to accept the draft Comprehensive Land Use Plan Update and the draft Generic Environmental Impact Statement.

FURTHER IT BE RESOLVED, to set a public hearing for September 3, 2015 and a public comment period to extend until September 15, 2015.

The adoption of the resolution was seconded by Councilman McEachron, duly put to a vote, all in favor. The motion carried 5-0.

Speed Limit Reduction Requests

Supervisor Johnson said there were two speed limit reduction requests. One is for Woodard Road and the other is on Nichols Road. The process is to send the request to the Saratoga County Public Works Commissioner and it will then be forwarded to the state for review.

On a motion introduced by Councilman Lant, the board adopted the following resolution:

RESOLUTION #137

NOW, THEREFORE, BE IT RESOLVED, to approve the referral of a speed limit reduction request to the Saratoga County Public Works Commissioner for the following roads;

Woodard Road
Nichols Road

The adoption of the resolution was seconded by Councilman McEachron, duly

put to a vote, all in favor. The motion carried 5-0.

Committee Reports

Deputy Supervisor Streicher said there was a great turnout for Community Day at Gavin Park on July 11, 2015 and wanted to thank everyone who gave their time and effort to ensure it was a success. He said he wanted to thank Steve Porto and Traci Kubis along with the entire park staff. The volunteer firemen spent the entire day and wanted to thank them, the EMS workers and the Saratoga County Sheriff's Department. They were all there from 7 a.m. until 11:00 p.m. Deputy Supervisor Streicher thanked Councilman Lant for organizing the emergency services.

Supervisor Johnson said the Wilton Heritage Society will be hosting an event called Music at the Museum which will feature "The Sound of Music" by the Family of Five. There is no charge and light refreshments will be served. It will be held on August 9, 2015 at 2 p.m. at the museum and bring your chairs.

Councilman McEachron said Car Chaser's was discussed at the last month's meeting. He asked what can be done. They have a sign on the building and they are obviously selling cars. They are in direct violation of zoning. What does the town have to do to move forward to shut them down? **Mr. Riper** said it is the zoning officer's duty. **Councilman Lant** asked if they have been notified by mail. **Attorney Schachner** said the first step would be an enforcement violation if appropriate. **Councilman McEachron** said he has received four complaints. **Mr. Riper** said Mr. Mykins is aware of the situation. **Supervisor Johnson** said Mr. Mykins needs to go out and inspect the site to move forward with a legal violation. **Councilman McEachron** said there was a motor vehicle accident on Route 9 that took out power at the north end of Wilton. The Chief of Wilton Fire Department said the generators were turned on and everything worked as planned. He wanted to thank the town board and said it most likely saved lives.

Mr. Riper noted the Annual Stormwater Report is available online for review.

Mr. Riper said there is a proposal for traffic engineering studies that were received today. It is a follow up to the update of the traffic planning study at last month's town board meeting. The engineer was asked to provide a proposal to investigate some of the intersections suggested in the plan. Councilman McEachron has a contact at New York State Department of Transportation for roundabouts. **Supervisor Johnson** noted the study was included in the updated traffic study and is paid for with traffic mitigation fees. **Mr. Riper** said the funds have already been transferred. The board can review the document and decide whether or not to move forward with the studies.

Councilman Lant said the Trapani's were in last month regarding their septic system. He asked if there was any way they could be "grandfathered" in if they have enough land. After they were at the meeting, their house caught on fire. **Supervisor Johnson** asked if he wanted Mr. Mykins to take another look at it. **Attorney Schachner** said he conferred with Mr. Mykins and Mr. Riper and if the circumstances changed it could be revisited. It is Mr. Mykins' determination. **Mr. Riper** said the situation has come up before when a person was selling a house. The septic system gets inspected and it fails. A lot of times, the current homeowner will reduce the fee by however much it will cost to replace the septic system and let the new buyers have the option of tying in or making the repairs.

Councilwoman Klepetar said in April of 2012, under a previous town board, Councilman Lant brought up the use of the sign in and sign out sheets for town employees. It was reinstated at that time, supposedly but never put in the employee procedure manual. **Supervisor Johnson** said the town does have sign out sheets. **Mr. Reale** said there are sign out sheets but they are not mandatory. Any changes to the personnel policy are usually done at the January meeting in the organizational resolutions. If the board wants to make changes a committee should be appointed. **Supervisor Johnson** said there may be some other items to add to it. **Councilman Lant** said it would be a good idea to get a committee together before then. **Supervisor Johnson** said he didn't want to piecemeal it together. If changes are going to be made they should be done as a group. The sign out sheet is there. Some people use it, some people don't. **Deputy Supervisor Streicher** said he thought everyone was signing in and out. **Councilman Lant** said he thought employees were supposed to. **Mr. Reale** said employees punch in the clock. **Supervisor Johnson** said it was used to know where an employee is if they leave the building during the day. **Councilman Lant** said in case they are needed. **Supervisor Johnson** noted the building department has their own system. **Mr. Reale** said an employee should be reporting to their department head. **Supervisor Johnson** said department heads usually tell staff where they are going. The sign in sheet is there and some use it, some don't. **Deputy Supervisor Streicher** asked if there has been an issue with people not reporting to their department head. **Supervisor Johnson** said it's not a record of time, it's to find out where someone may be if they aren't in the building and when they will be back. **Mr. Reale** said all department heads have cell phones except for one. If there is an issue a department head can be reached on their cell phone. **Supervisor Johnson** said this item can be put on the list. **Councilwoman Klepetar** said there is going to be a committee to decide this? **Mr. Reale** said anytime the personnel policy has been amended there has always been a committee put together. It's not to discuss just one issue. They will go through the policy and revise it. **Councilman McEachron** said there are a few revisions that have to be made. **Mr. Reale** said this could be one of many changes if the town board decides to put the sign in sheet back in the policy. **Supervisor Johnson** said the sheets have been out there since Councilman Lant brought it up. **Councilwoman Klepetar** said if people aren't using them there is not point of them being out there. Are there sign in sheet for Gavin Park and the Court? That is part of Wilton Town Hall. **Supervisor Johnson** said typically department heads and staff tell each other where they are going and when they will back. **Mr. Reale** said if the bookkeeper goes to the bank she tells him. It's really how your department is made up. If your employee is reporting to the department head there is really no need for a sign in sheet. If there is a breakdown within a department and that is not happening there may be bigger issues. The sign in sheet is not going to help.

Comptroller's Report**1.) 2015 Budget Amendments**

On a motion introduced by Deputy Supervisor Streicher, the board adopted the following resolution:

RESOLUTION #138

NOW, THEREFORE, BE IT RESOLVED, to approve the 2015 budget amendments requested for and listed in the Comptroller's 8/06/2015 report (attached) to the Town Board.

The adoption of the resolution was seconded by Councilman Lant, duly put to a vote, all in favor. The motion passed 5-0.

3.) Personnel

a.)

On a motion introduced by Councilman Lant, the board adopted the following resolution:

RESOLUTION #139

NOW, THEREFORE, BE IT RESOLVED, to approve the request to hire Ray Holden to the permanent full time MEO position at \$16.65 per hour with benefits effective 8/24/2015.

The adoption of the resolution was seconded by Deputy Supervisor Streicher, duly put to a vote, all in favor. The motion passed 5-0.

b.)

On a motion introduced by Deputy Supervisor Streicher, the board adopted the following resolution:

RESOLUTION #140

NOW, THEREFORE, BE IT RESOLVED, to approve overnight travel for Kathy Austin to attend the NYS Assessment Administration Conference in Ellenville, NY on October 4-7, 2015.

The adoption of the resolution was seconded by Councilwoman Klepetar, duly put to a vote, all in favor. The motion passed 5-0.

c.)

On a motion introduced by Councilman Lant, the board adopted the following resolution:

RESOLUTION #141

NOW, THEREFORE, BE IT RESOLVED, to approve overnight travel for the following;

Kathy Austin to attend a Bank Valuation course in Buffalo, NY on October 23, 2015.

Tina Weber to attend an Advanced Data Collection course in Batavia, NY on September 18, 2015.

The adoption of the resolution was seconded by Deputy Supervisor Streicher, duly put to a vote, all in favor. The motion passed 5-0.

4.) 2016 County Sales Tax Distribution

Mr. Reale said Saratoga County requires, by board resolution, that the town determine how we want to take our sales tax revenue distribution. It would be in credit or cash. **Mr. Reale** said he recommends cash.

On a motion introduced by Deputy Supervisor Streicher the board adopted the following resolution:

RESOLUTION #142

NOW, THEREFORE, BE IT RESOLVED, to approve the payment of the town's portion of the 2016 county sales tax in cash.

The adoption of the resolution was seconded by Councilman McEachron, duly put to a vote, all in favor. The motion passed 5-0.

Town Complex Signage

Mr. Reale said he and Councilman Lant met with a sign company and they drew up some designs for use. There are two different designs and would like the board's opinion on the signs. After discussion we are leaning towards the Building and Grounds Department doing the brick work. It would save us a lot of money and it would match the brickwork on the town hall building. The board decided the brick work on both sides of the sign was the better design. **Deputy Supervisor Streicher** asked if there would be any site distance issues when pulling out of the complex due to the sign. **Mr. Reale** said there is a sign setback but it is something to take into consideration.

On a motion introduced by Deputy Supervisor Streicher the board adopted the following resolution:

RESOLUTION #143

NOW, THEREFORE, BE IT RESOLVED, to approve the request to put the new town complex signage out for bid.

The adoption of the resolution was seconded by Councilman Lant, duly put to a vote, all in favor. The motion passed 5-0.

Highway Road Improvements

Mr. Reale said Kirklin Woodcock, Highway Superintendent is requesting an additional \$220,000.00 to the budget for two roads. After discussion with the Superintendent, he has approximately \$110,000 left in his current budget. We give the department \$900,000 and allocate it based on the roads that are paved over the year. There was \$110,000 that was not allocated that is still in the highway fund. If that money is used to do one of the roads, does the town want to add additional money to the fund or just pave one of the roads. **Deputy Supervisor Streicher** said he thought it was a good idea to do the additional road because the price of blacktop keeps rising. **Councilman Lant** agreed. **Supervisor Johnson** said he would like to use the money in the budget and do one road and if there is additional money left over in the fund, have them pave the second road. **Frank Holden**, Highway Foreman, said both of the roads, Edie and Loudon, are high impact roads. **Councilman Lant** said he agreed with Supervisor Johnson. They can pave one road and see how much money is left. There will be time to do the second one once we find out what the balance is.

Executive Session

Supervisor Johnson said the board will have an executive session to discuss proposed acquisition for the sale or lease of real property and the performance of a particular employee.

Deputy Supervisor Streicher made a motion to adjourn for Executive Session at 7:55 p.m. The motion was seconded by Councilwoman Klepetar with all board members in favor. The motion carried 5-0.

Deputy Supervisor Streicher made a motion to reconvene at 8:29 p.m. The motion was seconded by Councilman McEachron with all board members in favor. The motion carried 5-0.

Supervisor Johnson said no action was taken.

Adjournment

On a motion introduced by Councilman McEachron and seconded by Deputy Supervisor Streicher, the meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Susan Baldwin, Town Clerk

____ Supervisor, Arthur Johnson

____ Councilman, John Lant

____ Deputy Supervisor Steve Streicher

____ Councilwoman Joanne Klepetar

____ Councilman McEachron

DRAFT