

TOWN OF WILTON

22 TRAVER ROAD

WILTON, NEW YORK

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Susan Baldwin, Town Clerk

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Public Hearing: January 4, 2018, 7:00 p.m.

Canyon Run Extension Drainage District

BY RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WILTON

WHEREAS, a Petition dated October 5, 2017, requesting that a groundwater drainage district to serve the proposed 44-lot Canyon Run [Conservation] [Extension] Subdivision (the "Subdivision"), as hereinafter described, be established in the Town, has been duly presented to the Wilton Town Board (the "Town Board") in accordance with New York Town Law Article 12; and

WHEREAS, the Petition was accompanied by an Engineer's Report ("Report") prepared by Environmental Design Partnership, LLP ("EDP") concerning the proposed Drainage District; and

WHEREAS, the Report has been filed in the Town Clerk's Office and is available for public inspection; and

WHEREAS, the Report delineates the boundaries of the proposed Drainage District, a general plan of the proposed system, a report of the proposed method of operation, all outlets and the terminus and course of the proposed drainage system discharge and is consistent with, so far as possible, any comprehensive plan for sewers developed and maintained pursuant to General Municipal Law §99-f; and

NOW, THEREFORE, IT IS HEREBY ORDERED:

1. The boundaries of the proposed Drainage District are as set forth in the Report and as follows: Tax Map Parcels 128.-1- 86, 128.-1-90, 128.5-3-27 through 38; and 128.5-3-98.

2. The proposed improvements consist of construction and installation of two independent foundation drainage systems for each home, including an external perimeter drain around each foundation with a connection to the gravity collection system and an internal drain along the perimeter of each foundation to be connected to a sump pit with the pump discharge to the roadway ditch. The collection system is proposed within the proposed Right-of-Way and will discharge into an existing stream corridor located to the northwest of the project site along Gailor Road. A permit for the proposed collection system discharge has been obtained from the New York State Department of Environmental Conservation to allow discharge into the State jurisdictional wetland and stream.

3. All costs associated with the construction and installation of the new Drainage District facilities, including materials, excavation and labor costs, will be paid by the Subdivision developer.

4. The estimated annual cost of the District to the typical property in the District, which typical property is a three or four bedroom single family home, for operation and maintenance and other charges would be approximately \$41 for each of the 44 homes upon full build-out. There would be a per lot initial payment of \$100 to be contributed to the Town for placement in the Town's dedicated account. The cost to construct the drainage system for each new structure would be included in the total cost of each home.

5. The developer of the Subdivision will pay all costs of the improvements, so there will be no financing required by the Town in connection with the District.

6. A detailed explanation of how the estimated costs of the District were computed is included in the Report which has been filed with the Town Clerk and is available for public inspection.

7. The Town Board shall meet and hold a public hearing at the Wilton Town Hall, 22 Traver Road, Wilton, New York at 7:00 p.m., on Thursday, January 4, 2018 to consider the Report and to hear all persons interested in the proposed Drainage District and to take such other and further action as may be required or authorized by law.

8. The Town Board hereby authorizes and directs the Town Clerk to duly publish and post this Order not less than ten (10) days nor more than twenty (20) days before the Public Hearing date and to file a certified copy of this Order with the State Comptroller on or about the date of publication, all as required by Town Law §193.

Supervisor Johnson asked if there were any questions or comments.

Supervisor Johnson opened the public hearing at 7:00 p.m.

Supervisor Johnson asked Joe Dannible of EDP to go over the drainage district and how it worked. **Mr. Dannible** said he's representing T & G Associates and their application, pending development and creation of a taxation district specific for the drainage associated with this subdivision. The subdivision, itself, the infrastructure associated with it and the infrastructure associated with the drainage district have received approvals from the planning board. One of the last items needed to do is to petition the town for the creation of the taxation district which would be the funding source for the improvements that are proposed. The purpose of this taxation district is so there would be no cost associated with the system at its initial installation or in the future in terms of maintenance, replacement of the pipes and structures, is ever born by the town other than by the residents that are directly and positively impacted by this infrastructure. This is an overview of the conservation subdivision that has received by several levels of approval from the town, NYS DEC and the Army Corp of Engineers both for discharge of this underdrain system into a regulated wetland and DEC stream corridor as well as some minor impacts on the property itself. Each house will be built with a double underdrain system. One will be an exterior underdrain wrapped around the exterior of the foundation 3 feet below the finished floor elevation of that slab. That system will be privately owned and connected to a municipally owned system with in the road. That drainage system then collects discharge from all of this ground water and is discharged offsite to stream bank that goes to that stream corridor, where it is already going in its existing state. Also on the interior of this foundation there will be a secondary underdrain 3 feet below the slab that will discharge to the sump pump within the basement that will be privately owned and discharged to the road side ditches that exist in the development itself. Within the center of the development it shows an influence to drop the ground water to anywhere from 3-5 feet below its existing surface. As you radiate

out from that we have a second cone that shows that ground water will be influenced by one to two feet. Further evaluation shows there are no private wells within the cone of influence. There will be no negative impact to any of the wells. Along Traver Road are the lots that have wells and they are well outside the cone of influence of the drainage system. **Mr. Dannible** said additional drainage maps (indicating) show all of the work put into the creation of the drainage system. We are here to specifically talk about the formation of the taxation district. All of the engineering has been reviewed and has received approvals from the Town, DEC and ACOE. **Councilman McEachron** asked who is responsible for inspection of the project. **Mr. Dannible** said the installation of this system will be installed by the developer and will be under the quality control of a licensed engineer who will certify to the town that the installation of the system is installed as per the designed documents.

Supervisor Johnson asked if there were any questions or comments.

Wendy Mahaney from 74 Damascus Drive thanked the people she met with at Town Hall, Ryan Riper, Jeff Reale and Mike Dobis over the last few weeks. A lot of the concerns she had were addressed and are no longer issues. She said she still has a couple of concerns. The first is draining wet areas. She said she is a Phd in Environmental Studies, particularly how human activities effect the natural environment. She said she read through the documents related to the project with a lot of interest, both personally and professionally. On a personal and professional level she said she didn't like draining these wet areas. She said she finds that problematic because they're extremely important in terms of the habitat they provide. The headwater systems are very important to maintaining and enhancing water quality. The more we develop the more problems we have. The current zoning laws, as written, do not offer any protection for these areas. That is not able to be addressed tonight but if ever an opportunity in reforming the zoning laws, she said she would like to participate in it. The second concern is establishing Canyon Run as a ground water district creates a precedent. Olson Farms is the first drainage district but that was a special case as they had already begun the work before they realized the ground water issues and the system was put in in response to that. Allowing Canyon Run to have a groundwater district is a precedent that makes it harder to tell other developers they can't do the same thing when they develop their properties. I could envision having a patch work of these things throughout the town. If you look at Saratoga County's GIS information you can identify the DEC wetlands areas put a 500 ft. buffer around it to say this is probably a relatively wet space. Wilton has a lot of areas that would need a ground water district. If you start opening the door how do you justify not excepting the next. To summarize it sets a bad precedent and opens the town up to having lots of these. We don't have to approve this district. The town doesn't benefit from it and they don't have to accept it and hope you will be proactive and not do this.

Nancy Dwyer of 12 New Kent Road said she, Wendy and Jen met with Mike Dobis, Jeff Reale and Ryan Riper. As Wendy indicated, a lot of our concerns were addressed through education. So we're here somewhat informed and during our discussions. In looking at the documents and costs included and what's not included are the soft costs, the administration costs after everything is done, to administer, insure for liability, to potentially defend and to do inspections at regular intervals. Olsen farm is not old enough at this time to be indicative of any presenting issues that a drainage district like this in the write up. We can talk about the filling of sediment, collapsed pipes that in time, usually in five to ten year average intervals, those types of things have been allotted for and that's what the \$41.00 per property is but it does not address soft costs and administering this. The town owns it once it's turned over to us. We own it and it's our responsibility even though we would have the right to increase their tax or reduce the cost if the cost is covered or more than covered, in dollars held. It can be somewhat

cumbersome to actually bill for the towns time if the highway department has to go out and do work and repairs. That would be a big cost and would actually be easier to bill for but the town would actually have to create a bill to submit to the district to get reimbursed. Even small amounts of time become more cumbersome to bill for. None the less there are people spending time inspecting which also lends itself to an issue that it now has to go in the roster for either the highway department and or the building Department to inspect these things. She said she's not even sure who's purview that would fall under that these need to be inspected on a regular basis. That's time and effort to us. If it is approved somewhere those costs need to be accounted for. It's not a standard for a subdivision. It is above and beyond the normal and standard burdens of subdivisions.

Eric Rosenberg of 16 Craw Lane said he's looked into this a little bit and had some conversations with other people. He said his professional career has been spent in real estate law and worked for developers in south Florida where drainage and water are a huge issue. One of the simplest legal advice turns out to be the best legal advice. One of those things is, don't let somebody make their problem your problem. He said he understands there is an issue with elevation and that's the developer's problem. I understand there are other alternatives than creating this drainage district. They could fill the land. For the drainage system itself they could form a homeowners association, let it be the problem of the people who have the problem. The other thing is they never go quite as planned. Especially in the early stages, you can anticipate whatever the issues and challenges are going to be and chances are they are going to be a lot greater. When there are problems, the only people the homeowner's are going to turn to are the town. In addition to the soft costs, there will be all of these other costs of time and issue. Effectively, because the town will end up absorbing the costs it effectively ends up being a subsidy of the developer and these private homeowners for a problem that in fact is their problem. He said he would encourage the board not to approve this tax district, there are other ways to go about this other than getting the city involved in this way. The concept of no cost to the town is just not true when it comes to the soft cost and the future cost of maintaining the taxing district and the problems that are inevitably going to arise that we can't even begin to anticipate at this point.

Jen DiVincenzo of Tawney Terrace said she has concerns coming from a different prospective. She said she is little bit concerned if there was a different name attached to this she would have more faith. But having known and lived in two of the development's she said she has a lot of concern about this. The inspection that's going to be at the end of this system being put in is that an engineer of our choice or who chooses that engineer that will ultimately approve this. **Councilman Mceachron** said he asked that question and it's not going to be the builder. **Mr. Dannible** said it will be an engineering firm approved by the town. **Ms. DiVincenzo** also asked if we are prepared as a town to do everything that we can to ensure that this isn't the fourth development that's kind of cutting corners here and there. Given the fact that she said she is living in one of these houses that construction is a little bit questionable. She said she is just concerned with the fact that we're putting in 44 other homes with the same name attached to it and its coming with more specialized things attached to it that ultimately effect our development, and those outside of that. **Councilman McEachron** stated we have building inspectors who inspect all the work that's being done so minor things like molding, that he's not looking for. Major things, our inspector should be more than capable to see a problem before it's passed on to the homeowner. **Supervisor Johnson** said this really has to do with the drainage district not the quality of construction of the homes. Ms. DiVincenzo stated she thinks it's everything if their name is on it, it's a concern, based on their record.

Larry Gordon of 95 Scout Road said he spent 33 ½ years as the Director of Planning for Saratoga County and acted as the Director of Saratoga County Sewer Agency and Water Agency. He said he happened to

be involved in doing a lot of seismic surveys in this area back in the 1960's. He said he is definitely for a special district because the other options have more flaws. A homeowner's association is approved by the attorney General's office and presents a lot of problems because you do not have the control of the legislative body to make decisions when people living in there might find it very difficult to make financial decisions because their money is involved. He said he is very much for the special district. This is the second subdivision proposed in this area. There are more agencies involved today as they were not present or involved 15 years ago such as, DEC, NYS Health Dept. and the Army Corp of Engineers. They were involved lightly. He said he would like to make sure the developer, in the legal process of turning over the property to any homeowner, makes sure that the homeowners have a full understanding of what they are getting involved with in case something does go wrong or the maintenance it might need to take place. As far as the soft cost, that's a good point but all costs that relates to this district, as with any special district, are back charged to that particular solution. **Mr. Gordon** said he felt as though the special district is the better plan. He said he has been involved with the creation of the Saratoga County Sewer District, Saratoga County Lake District, which incorporated a vast area and a couple of other districts for some communities in the southern part of the county. **Councilman McEachron** asked Mr. Gordon if they are bringing up other options like bringing in fill to raise these homes up that ground water where's that water going to go if they raise them up. Larry said it's going to go to the same drainage basin as this system would go to except there are other things introduced, in my opinion. Getting that fill to the subdivision involves using roads from wherever it comes from state, county and towns with wear and tear on the roads. You could get a bond from damage caused by that. But the water is going to go to the same place and much faster. He said he likes the idea of direct drainage rather than dry wells, which require a lot of maintenance. **Mr. Rosenberg** said something about the soft cost being back charged, is that in fact what's going to happen? **Councilman Mceachron** said that's the idea of a special district. A special district absorbs all costs. **Supervisor Johnson** said we can adjust the costs involved at any time. **Councilman McEachron** said once we know the costs because they can't be predicted. **Mr. Rosenberg** said it was his understanding the city was going to absorb the cost of administering the special district itself. **Councilman McEachron** asked if we had a catastrophic failure five years from today who would take care of that. **Mr. Ripper** said the town would. We will have the funds in place to cover all those costs and use those funds from the district. We can adjust the tax rate of that special district if there are not enough funds. **Mr. Rosenberg** asked why doesn't the land get filled if the water goes to the same place and the city has no responsibility whatsoever. **Mr. Gordon** said the town would have a responsibility. **Councilman Bogardus** said once you start to fill the area you change the ecosystem in the area. **Ms. Dwyer** said in the \$41 per lot, that does not include any town costs. The second point, did Mr. Dannible say the system would move three to five feet of ground water currently there, displacing, that's underground, not flowing to the creek, three to five feet away from this area so houses can be built there. **Mr. Dannible** said the water is already going to the stream corridor. There was a hydrogeological study that identifies that process. It has been reviewed by the Town Engineer, provided to the NYS DEC and they have all approved it. **Mr. Rosenberg** asked what the other problems would be by letting it drain naturally by elevating the land. **Supervisor Johnson** said there are no other problems. **Mr. Rosenberg** said so there are no other problems, the developer fills the land and the developer takes care of it and the city is out of it and it goes to the same place anyway. **Supervisor Johnson** asked Mr. Rosenberg what he would suggest. **Mr. Rosenberg** said don't take the responsibility. **Supervisor Johnson** said there is no responsibility and there is no cost. It is a benefit to the homeowners. **Councilman McEachron** said the special district takes the responsibility from the town and puts it on the district. To not do it that way, we are taking the responsibility for it. **Mr. Rosenberg** said if you own it and there is a thing in there, if you think it isn't going to be a problem for the city you are underestimating this thing. You fill the land, the water goes to the same place, there are no improvements necessary or to break.

Councilman McEachron asked who will pay for the maintenance. **Mr. Rosenberg** said the homeowner's association will. **Ms. Dwyer** asked what will be maintained. **Councilman McEachron** said the water will still drain down to the road. **Mr. Rosenberg** said the development will have swales and all the other things places normally do to handle the runoff water. **Councilman McEachron** said with a special district, it's on them when you purchase a home in there. **Supervisor Johnson** closed the public hearing at 7:37 p.m.

REGULAR TOWN BOARD MEETING-January 4, 2018

Supervisor Johnson called the Regular Town Board meeting to order at 7:37 p.m. and wished everyone a Happy New Year.

Pledge of Allegiance

Supervisor Johnson led the board and the audience in reciting the Pledge of Allegiance to the Flag.

Roll Call

Roll Call by the Town Clerk showed all board members present.

Arthur Johnson-Supervisor
Steve Streicher-Councilman
Duane Bogardus-Councilwoman
John McEachron-Councilman

Councilman Lant was excused

Also present was Director of Planning and Engineering, Ryan Riper, P. E., Jeff Reale, Comptroller and Town Counsel, Mark Schachner.

Public Comment Session

There was none.

Organizational Resolutions 1-60

RESOLUTION #1: **REGULAR MEETINGS-RESOLVED**, pursuant to Town Law §62 that all regular meetings of the Wilton Town Board shall be held at the Wilton Town Hall, 22 Traver Road on the first (1st) Thursday of each month beginning at 7:00 p.m., except that additional meetings will be scheduled as deemed necessary by the board.

RESOLUTION #2: **CONDUCT OF MEETINGS-RESOLVED**, pursuant to Town Law §63, that "Robert's Rules of Order" shall prevail as the source of clarification for any questions as to Parliamentary Procedure.

RESOLUTION #3: **PLEDGE OF ALLEGIANCE-RESOLVED**, pursuant to Resolution #67

adopted January 3, 1991 that all official town meetings shall be opened by reciting the Pledge of Allegiance to the Flag.

RESOLUTION #4: **COMMITTEES-RESOLVED**, pursuant to Town Law §63, that the Supervisor shall appoint committees of Town Board members and others to aid the full Board.

RESOLUTION #5: **OFFICIAL NEWSPAPERS-RESOLVED**, pursuant to Town Law §64 (11), to designate The Saratogian as the Official Newspaper of the Town of Wilton.

RESOLUTION #6: **EMPLOYEE BENEFITS-RESOLVED**, to provide employee benefits to all General Fund and Highway Fund employees as outlined in the Town's Personnel Policies under separate cover.

RESOLUTION #7: **EMPLOYEE SALARIES-RESOLVED**, to pay Town employees according to the attached 2018 pay rate schedule effective 1/1/18-12/31/18. Also to pay merit pay as per schedule attached in lump sum payment during the month of January.

RESOLUTION #8: **STANDARD WORKDAY AND REPORTING RESOLUTION BE IT RESOLVED**, that the Town of Wilton hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Elected Officials					
Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Employer Record of Time worked (Y/N)	Days/Month (based on sample Record of Activities)
Supervisor	Arthur Johnson	6	01/01/2018-12/31/2019	No	N/A
Councilman	John McEachron, Sr.	6	01/01/2018-12/31/2021	No	

Councilman	Duane Bogardus	6	01/01/2018-12/31/2021	No	
Councilman	John Lant	6	01/01/2016-12/31/2019	No	1.92
Councilman	Steve Streicher	6	01/01/2016-12/31/2019	No	6.04
Town Clerk	Susan Baldwin	7	01/01/2018-12/31/2019	No	22.53
Town Justice	Gerald Worth	6	01/01/2018-12/31/2021	No	N/A
Town Justice	David Towne	6	01/01/2016-12/31/2019	No	N/A
Hwy. Super.	Kirklin Woodcock	8	01/01/2018-12/31/2019	No	N/A
Appointed Officials					
Comptroller	Jeffrey Reale	7	01/01/2018-12/31/2019	Yes	20
Engineer	Ryan Riper	7	01/01/2018-12/31/2019	Yes	20
Assessor	Kathy Austin	7	10/01/2013-09/31/2019	Yes	20

RESOLUTION #9: **REIMBURSEMENT FOR TRAVEL-RESOLVED**, to establish the rate of reimbursement for travel on town business at the prevailing annual rate established by the Internal Revenue Service.

RESOLUTION #10: **HOLIDAYS (PAID)-RESOLVED**, pursuant to Gen Mun Lw §90 and §92, that the following dates be designated as paid holidays for all full-time employees and all town offices shall be closed in observance of these holidays:

January 1, 2018	Monday)	New Year's Day
January 15, 2018	(Monday)	Martin Luther King Day
February 19, 2018	(Monday)	Washington's Birthday
May 28, 2018	(Monday)	Memorial Day
July 4, 2018	(Wednesday)	Independence Day

September 3, 2018	(Monday)	Labor Day
October 8, 2018	(Monday)	Columbus Day
November 12, 2018	(Monday)	Veterans Day
November 22, 2018	(Thursday)	Thanksgiving Day
November 23, 2018	(Friday)	Post Thanksgiving Day
December 25, 2018	(Tuesday)	Christmas Day

RESOLUTION #11: **PETTY CASH-RESOLVED**, pursuant to Town Law §64(1a) to allocate the following amounts of Petty Cash to the department heads indicated:

Comptroller	100
Town Clerk	200
Town Justices (2) (\$50 each)	100
Planning Board Chairman	50
Zoning Board Chairman	25
Tax Collector	150
Recreation Director	200
Spray Park	200(in season only)
Dog Control Officer	<u>50</u>
TOTAL PETTY CASH ALLOCATED	\$1075

RESOLUTION #12: **CELLULAR PHONES-RESOLVED**, that the following employees are authorized to use cellular telephones. Amendment to policy on

May 5, 2011 would give employees two options:

1. Employee would use their own cell phone and get a flat reimbursement rate of \$30 per month for phone only or \$65 per month for phone/data.
2. To continue the same way it is now, where they chose not to take a flat reimbursement rate and continue to use the Town's cell phones.

Kirklin Woodcock, Highway Superintendent

Michael Monroe, Highway

Frank Holden, Highway

Richard McCane, Highway

Ronald Stunzi, Dog Control Officer

Mark Marino, Recreation Director

John King, Super. Maint. Worker 4/3/08

Arthur J. Johnson, Supervisor

Steve Streicher, Councilman

Susan Baldwin, Town Clerk

Duane G. Bogardus, Councilman

Larry Gordon, Emergency Services Coordinator

Jeff Reale, Comptroller

Lori Olson, Highway Clerk (amended 6/7/07)

David Towne, Judge

Gerald Worth, Judge

Ryan Riper, Town Engineer

Mark Mykins, Senior Building Inspector, Fire Marshall

John Herlihy, Building Inspector

Marcus Hart, Assistant Building Inspector
Scott Harrington, Buildings and Grounds Maintenance Supervisor
Roy Vanderbogart, Buildings and Grounds Maintenance
Jason Strong, Buildings and Grounds Maintenance
Ross MacNeil, Recreation Assistant
Bill Lemanski, Recreation Maintenance
Tracey Kubis, Assistant Recreation Director
Front Desk, Recreation Department
(2) After School Care, Recreation Department
Maintenance, Recreation Department
John McEachron, Councilman
Roberta Corrigan, Senior Center Director

RESOLUTION #13: **HIGHWAY DEPARTMENT (4-TON ROAD LIMIT)-RESOLVED**, to post all town roadways at a 4-ton road limit until further notice.

RESOLUTION #14: **HIGHWAY SUPERINTENDENT SPENDING (TOWN ROADWAYS)-RESOLVED**, pursuant to Hwy Lw §284, that the Town Board and the Town Highway Superintendent shall enter into an Agreement for the Expenditure of Highway Funds for the repair and improvement of town highways

AND, BE IT RESOLVED, that these funds shall be expended at such places and in such manner as may be agreed upon by the Town Board and the Town Highway Superintendent

AND, BE IT FURTHER RESOLVED, that this Agreement is to be executed and signed by a majority of the Town Board members and the Highway Superintendent.

NOTE: Chapter 173 of the Laws of 1994 amended S284of the Highway Law to delete the requirement that the County Highway Superintendent must approve all agreements for the expenditure of town highway funds.

RESOLUTION #15: **HIGHWAY SUPERINTENDENT SPENDING (MACHINERY TOOLS, MINOR EQUIPMENT & OTHER IMPLEMENTS)-**

RESOLVED, pursuant to Hwy Lw §142(a), to authorize spending by the Highway Superintendent for machinery, tools, minor equipment and implements up to \$3,000 without prior approval from the Town Board provided that sufficient appropriations exist, and the purchase has been made in compliance with the town's procurement policies and procedures and a Purchase Order has been issued for purchases of more than \$1,500.

RESOLUTION #16: **DEPUTY HIGHWAY SUPERINTENDENT-RESOLVED**, pursuant to Town Law §32(2) to establish the position of Deputy Highway Superintendent

AND, BE IT FURTHER RESOLVED, to appoint Sandra Woodcock to the position at no remuneration.

RESOLUTION #17: **ELECTIONS (VOTER REGISTRATION DAY)-RESOLVED**, to consolidate election districts for Voter Registration Day at the Town Hall Annex, 20 Traver Road. **NOTE:** Pursuant to Saratoga County Board of Elections resolution adopted January 7, 1993, there shall be no meetings for local registration except in presidential and vice-presidential election years.

RESOLUTION #18: **ZONING BOARD OF APPEALS-RESOLVED**, pursuant to Town Law §267(1) to establish a Zoning Board of Appeals consisting of seven (7) members with terms of office effective from January 1 through December 31 (7-year terms).

RESOLUTION #19: **PLANNING BOARD-RESOLVED**, pursuant to Town Law §271(1) and 272 to establish a Planning Board consisting of seven (7) members with terms of office effective from January 1 through December 31 (7-year terms).

RESOLUTION #20: **BOARD OF ASSESSMENT REVIEW- RESOLVED**, pursuant to Real Property Tax Law §523 to establish a five-member Board of Assessment Review with terms of office effective from October 1 to September 30 (5-year terms).

RESOLUTION #21: **CHAIRPERSONS FOR BOARDS –RESOLVED**, pursuant to Town Law §271 (1) the Town Board shall designate the chairpersons to the following Boards on a yearly basis and;

FURTHER BE IT RESOLVED, to appoint the following chairpersons to said boards for the terms listed below:

a.) **Planning Board** Michael Dobis Current term 1/1/18-12/31/18.

b.) **Zoning Board** Joseph O'Brien Current term 1/1/18-12/31/18

c.) **Ethics Advisory Board** Charles Hodgson Current term 1/1/18-12/31/18 and;

FURTHER BE IT RESOLVED, to approve the extended terms of chairmanship of the Planning, Zoning and Ethics Advisory Boards when those terms would expire and their scheduled meeting would occur prior to the first available organizational Town Board meeting at such time resolutions will be passed for the current chairmanship terms.

RESOLUTION #22: **SARATOGA COUNTY YOUTH BUREAU-RESOLVED**, to appoint the Town's Recreation Director to serve as the Town of Wilton's representative on the Youth Advisory Board.

RESOLUTION #23: **DIVISION FOR YOUTH SPENDING-RESOLVED**, pursuant to Resolution #159 of 2014, amending Resolution #89 of 1990, adopted on December 4, 2014 by the Wilton Town Board, to authorize the Town Supervisor, on behalf of the Parks & Recreation Department, to apply for funding through the Division for Youth.

RESOLUTION #24: **TAX BILLS/THIRD PARTY DESIGNATION-RESOLVED**, Pursuant to a unanimous decision of the Wilton Town Board on November 6, 1986, and to comply with Chapter 758 of the Real Property Tax Laws of 1986, that the receiver of taxes shall include with each tax bill a notice that elderly and disabled tax-payers may designate an adult third party to receive duplicate copies of tax bills and notices of unpaid taxes

AND, BE IT FURTHER RESOLVED that all eligible taxpayers must file said application on or before the first day of November of each year.

RESOLUTION #25: **TAX COLLECTOR DEPOSITS-RESOLVED**, pursuant to General Municipal Law §11, to authorize the Town Clerk to temporarily deposit or invest monies not required for immediate expenditure in special time deposit accounts, or certificates of deposit, in any

bank approved by the Town of Wilton as an Official Depository.

RESOLUTION #26: **OFFICIAL DEPOSITORIES-RESOLVED**, pursuant to Town Law §64(1), Bk Lw §96-6 and Gen Mun Lw §93, to designate the institutions listed below as Official Depositories of the Town of Wilton:

Adirondack Trust Company

Saratoga Nat'l Bank & Trust Company

NBT Bank

Ballston Spa National

All Official Depositories must enter into a Custodial Agreement with the Town of Wilton if deposits exceed \$250,000. Maximum investment amount for each institution is not to exceed \$9,000,000.

RESOLUTION #27: **INVESTMENT POLICY-RESOLVED**, pursuant to a unanimous decision of the Town Board on June 3, 1993 and updated annually, to establish an Investment Policy to minimize risk to principal and interest, define eligible investments, provide sufficient liquidity to insure the availability of cash when needed and to insure a competitive rate of return. (See Attached).

RESOLUTION #28: **CAPITAL ASSETS PROGRAM-RESOLVED**, pursuant to a unanimous decision of the Town Board on May 7, 1987 and updated annually, to establish a Fixed Assets Program for the Town of Wilton with physical inventories to be conducted by all department heads by December 31 of each year. (Capital Assets Policy Attached).

RESOLUTION #29: **PURCHASE ORDER SYSTEM/PROCUREMENT POLICIES AND PROCEDURES-RESOLVED**, pursuant to a unanimous decision of the Town Board on November 12, 1987 to establish a Purchase Order System for use by all departments with the Account Clerk serving as Purchasing Coordinator.

AND, BE IT FURTHER RESOLVED, pursuant to Resolution #115 adopted on April 2, 1992, amended on December 4, 2003, and December 6, 2007, July 1, 2010 and updated annually, to follow the procurement policies and procedures contained in that resolution for the procurement of goods and services not subject to bidding requirements under Gen Mun Lw §103 or any other

law, such procurement policies having been reviewed and reaffirmed by the Town Board annually. Pursuant to Resolution #194 adopted on July 6, 1995, the Comptroller is authorized to approve budget transfers after conferring with at least three (3) Town Board members with such action to be ratified by resolution at the next Town Board meeting. All town vouchers shall be certified or verified. (See Procurement Policy).

RESOLUTION #30: **RETURN CHECK CHARGE-RESOLVED**, pursuant to General Obligation Law 5-328, to charge \$20.00 for checks returned as unpaid.

RESOLUTION #31: **TOWN COMPTROLLER-RESOLVED**, pursuant to Town Law Article8-§124 that the Comptroller assumes the duties of an Accounting Supervisor with approval to countersign checks and/or to use the Supervisor's signature stamp as deemed necessary.

RESOLUTION #32: **FUND TRANSFERS-RESOLVED**, pursuant to a unanimous decision of the Town Board on December 27, 1984, to approve fund transfers into appropriations at the same time expenditures not budgeted are approved. This shall be done at the Regular Town Board Meeting whenever bills are approved for payment.

RESOLUTION #33: **WIRE/TELEPHONE TRANSFERS-RESOLVED**, pursuant to a unanimous decision of the Town Board on August 13, 1987, that the Principal Account Clerk, in the Comptroller's office, is authorized to make wire/telephone transfers at the Adirondack Trust Company and Saratoga National Bank from the Money Market Account to the various checking accounts. **WITHDRAWALS ARE NOT AUTHORIZED except for payroll transactions related to the payment of taxes and direct deposit.**

RESOLUTION #34: **CERTIFIED PUBLIC ACCOUNTANTS-RESOLVED**, to retain Cusack and Company Certified Public Accountants to provide professional services for the annual audit.

RESOLUTION #35: **SECTION 125 PREMIUM ONLY PLAN-RESOLVED**, pursuant to Resolution #165 adopted on August 5, 2004, which allows employees to have pre-tax monies withheld from their paycheck to cover the cost of the employee's premium portion of Health Insurance, Group-Term Life Insurance and Disability Plans. Effective July 1, 2004 renewed on a yearly basis.

RESOLUTION #36: **CONTRACTS-RESOLVED** that the Town Board authorizes the Supervisor to enter into the following contracts:

Contract	Description	Location of Contract	Terms
Adirondack Trust Bank	Banking Agreement	Town Clerk	On-going
ActiveNet	Parks Software	Bookkeeper	On-going
American Red Cross	Gavin Park Emergency Shelter	Town Clerk	On-going
Miller, Mannix, Schachner and Hafner	Planning Board Atty	Town Clerk	1/1/2018 – 12/31/2018
MVP	Medicare Advantage	Saratoga County	12/1/2018 – 11/30/2018
Woshanko, Paul and Linda	Camp Saratoga Caretaker	Town Clerk	On-going
CDPHP	Health Insurance	Human Resources	12/1/2017– 11/30/2018
Christopher Dailey Foundation	Ground Lease	Town Clerk	7/29/2005 – 7/29/2035
Christopher Dailey Foundation	Facility Lease	Town Clerk	8/8/2005 – 8/8/2025
Delta Dental	Dental Insurance	Human Resources	1/1/2018 – 12/31/2018
Miller, Mannix, Schachner and Hafner, LLC	Town Counsel	Town Clerk	1/1/2018 – 12/31/2018
EarthLink Business	Phone Lines	HR/Town Clerk	6/15/2017-6/14/2019
Fundbalance	Accounting Software Maint. Agreement	Bookkeeper	1/1/2018 – 12/31/2018
Friends of Ulysses S. Grant	Service Agreement	Town Clerk	1/1/2018 – 12/31/2018
Maple Ave. Fire District	Gasoline Agreement	Town Clerk	12/5/2011, On-going
Wilton Heritage Society	Service Agreement	Town Clerk	1/1/2018 – 12/31/2018
HUD	Section 8 Program	Town Clerk	10/23/2007, On-going
City Saratoga Springs	Inter-Municipal Agreement-snow plow	Town Clerk	5 year term, 2/22/12-2/22/17, On-going
Multiple Towns	Shared Services	Town Clerk	See file
MJ Engineering	Engineering Services	Town Clerk	1/10/13, On-going
National Grid	Outdoor Lighting	Town Clerk	6/27/2005, On-going
Northern Pines Hsg Dev	PILOT Program	Town Clerk	2007-08, 25 Years
NYS DOCCS	Mt. McGregor Rd. Snowplowing Contract	Town Clerk	2017-2018 Snow Season
PENFLEX	Service Award Program-WES		2/1/2000, On-going
Pitney Bowes	Mailing Lease	Bookkeeper	9/17/13 – 9/17/2018
Reale, Jeffrey	Comptroller	Town Clerk	1/1/2018 - 12/31/2019
Riper, Ryan	Engineer	Town Clerk	1/1/2018-12/31/2019 ongoing

Saratoga County Animal Shelter	Impoundment of Dogs	Bookkeeper	1/1/2018 – 12/31/2018
Saratoga County Animal Shelter	Dog Shelter	Town Clerk	1/1/2018– 12/31/2018
Saratoga County Office of the Aging	Nutrition Agreement Transportation Agreement	Town Clerk	1/1/2018 – 12/31/2018 1/1/2018 – 12/31/2018
Saratoga County Office of Emergency Services	Mutual Aid	Town Clerk	6/1/09--5 year renewal
Saratoga County Intermunicipal Agreement	SC Sheriff's Dept. Substation/Wilton Mall	Town Clerk	Expires 11/30/2019 5 year contract
Saratoga County Rural Preservation	Administer HUD Section 8 Program	Town Clerk	6/3/2005, On-going
Saratoga National Bank	Bank Agreement/ACH	Town Clerk	On-going
Saratoga National Bank	Credit Card	Bookkeeper	2/8/2010, On-going
Saratoga Springs School District	Summer Camp Buses	Bookkeeper	1/1/2018 – 12/31/2018
Saratoga Springs School District	School Land Lease	Town Clerk	3/25/2014 – 3/14/2019
Saratoga/Wilton Youth Soccer Club	Field Rental	Town Clerk	6/1/2009, Ongoing
Smith Conservation Subdivision Agreement	Naming Rights for open space	Town Clerk	7/2/2009, On-going
Spa Net, LLC	IT Services	Town Clerk	1/10/2011, Ongoing
TECH II	Phones	Bookkeeper	1/1/18-12/31/18
Thomas, Christopher	Health Officer	Town Clerk	1/1/2018 – 12/31/2018
Time Warner Cable	Franchise Fee	Town Clerk	Expired-Year to Year
Saratoga/Wilton Soccer Club	Travel Soccer	Town Clerk	5/10/2011, On-going
Town of Saratoga	Intermunicipal shared services agreement	Town Clerk	1/1/2016-12/31/20, ongoing
Value Payment Systems	Tax collection	Town Clerk	12/16/2010, On-going
Verizon Wireless	Wireless Service	Human Resources	On-going contract NYSOGS
Vincek, Laura	Land Lease	Town Clerk	1/1/2018 – 12/31/2018
Vincelette, Daniel	Assessment Attorney	Town Clerk	1/1/2018 – 12/31/2018
Wilton Emergency Services	Ambulate Services	Town Clerk	1/1/2018 -- 12/31/2018
Wilton Emergency Squad	Gasoline Agreement	Town Clerk	1/1/2018 – 12/31/2018
Wilton Fire District	Snow Removal Services	Town Clerk	9/1/2018 - 4/30/2018, ongoing
Wilton Fire District	Gasoline Agreement	Town Clerk	1/12/2004, On-going
WWSA	Building Lease	Town Clerk	6/28/2011, On-going
WWPP	Service Agreement	Town Clerk	1/1/18-12/31/18

Wilton Youth Baseball	Field Rental	Town Clerk	1/1/18-12/31/18
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RESOLUTION #37: **RECORDS MANAGEMENT OFFICER-RESOLVED**, pursuant to a unanimous decision of the Town Board on March 2, 1989 to dispose of town records according to Schedule MU-1 issued pursuant to Article 57-a of the Arts & Cultural Affairs Law and;

BE IT FURTHER RESOLED, to appoint Susan Baldwin to the position of Records Management Officer.

RESOLUTION #38: **REGISTRAR OF VITAL STATISTICS-RESOLVED**, Pursuant to Public Health Law §4121, to establish the position of Registrar of Vital Statistics and;

BE IT FURTHER RESOLVED, to appoint Susan Baldwin to the position. Amount included in salary. (This appointment is the responsibility of the Supervisor).

RESOLUTION #39: **DEPUTY REGISTRAR OF VITAL STATISTICS-RESOLVED**, pursuant to Public Health Law §4122, to establish the position of Deputy Registrar of Vital Statistics and;

BE IT FURTHER RESOLVED, to appoint Julie Hotaling to the position. (This appointment is the responsibility of the Registrar of Vital Statistics).

RESOLUTION #40: **SAFETY OFFICER, RESOLVED**, to appoint Nancy Riely to the position at \$1,553 per annum. Established 2/1/96 (Hazard Communication Program).

RESOLUTION #41: **FIRE MARSHALL, RESOLVED**, to appoint Mark Mykins to the position of Fire Marshall, established in 1998.

RESOLUTION #42: **DOG CONTROL OFFICER-RESOLVED**, to establish the position of Dog Control Officer and;

BE IT FURTHER RESOLVED, to appoint Ronald Stunzi to the position at \$ 16,764 per annum.

RESOLUTION #43: **DEPUTY DOG CONTROL OFFICER-RESOLVED**, to establish the position of Deputy Dog Control Officer and;

BE IT FURTHER RESOLVED, to appoint Joan Kelly to the position

at \$ 13,188 per annum.

RESOLUTION #44: **TOWN HISTORIAN-RESOLVED**, to establish the position of

Town Historian and;

BE IT FURTHER RESOLVED, to appoint Jeannine Woutersz to the position at \$ 3,300 per annum.

RESOLUTION #45: **INSECT CONTROL COORDINATOR- RESOLVED**, to establish the position of Insect Control Coordinator and;

BE IT FURTHER RESOLVED, to appoint Julie Hotaling to the position at \$ 1,250 per annum.

RESOLUTION #46: **TOWN HEALTH OFFICER- RESOLVED**, to establish the position of Town Health Officer and;

BE IT FURTHER RESOLVED, to appoint Dr. Christopher W. Thomas, M.D. to the position at \$ 1,500 per annum (under separate contract).

RESOLUTION #47: **TOWN COUNSEL-RESOLVED**, to authorize engagement of Town Legal Counsel and;

BE IT FURTHER RESOLVED, to appoint Mark Schachner (Miller, Mannix Schachner and Hafner, Attorneys At Law) as Town Legal Counsel at \$ 33,000 per annum and at \$ 200 per hour for services involving litigation, bond counsel and labor law (under separate cover).

RESOLUTION #48: **PLANNING BOARD AND ZONING BOARD OF APPEALS ATTORNEY-RESOLVED**, authorize engagement of Town Planning Board and Zoning Board of Appeals Legal Counsel **AND, BE IT FURTHER RESOLVED**, to appoint **Miller, Mannix, Schachner and Hafner, Attorneys At Law** to the position at \$ 14,000 per annum (under separate contract).

RESOLUTION #49: **DEPUTY SUPERVISOR-RESOLVED**, to establish the position of Deputy Supervisor at \$2,500 per annum (This appointment is the responsibility of the Supervisor).

RESOLUTION #50: **NOTIFICATION POLICY FOR BREACH OF PRIVATE INFORMATION SECURITY-RESOLVED**, to adopt this policy in accordance with

New York State Technology Law Section 208 as added by Chapters 442 and 491 of the laws of 2005, and is consistent with the provisions of said Section. The purpose of this policy is to require the **Town of Wilton** to Notify a New York Resident when there has been or is reasonably believed to have been an unauthorized acquisition of the residents' private information from the computerized records maintained by the **Town of Wilton**.

RESOLUTION #51: **EMERGENCY SERVICES COORDINATOR- RESOLVED**,to appoint Larry Gordon to the annual position of Emergency Services Coordinator, effective 1/1/18-12/31/18, the position was established at the April 5, 2007, Town Board meeting under the Home Land Security Law (Resolution # 115) with no remuneration.

RESOLUTION #52: **DEPUTY EMERGENCY SERVICES COORDINATOR -RESOLVED**, to appoint Mark Mykins to the annual position of Deputy Emergency Services Coordinator, effective 1/1/18-12/31/18, the position was established at the March 6, 2014 Town Board meeting (Resolution #84) with no remuneration.

RESOLUTION #53: **DEPUTY RECEIVER OF TAXES -RESOLVED**, pursuant to Town Law §20(3-c) to establish the position of Deputy Tax Receiver and one additional part time Deputy Tax Receiver with no remuneration;

BE IT FURTHER RESOLVED, to appoint Julie Hotaling to the position of Deputy Tax Receiver, at \$2,500 per annum and Karen James to the additional part-time Deputy Tax Receiver position at no remuneration.

RESOLUTION #54: **FREEDOM OF INFORMATION APPEAL OFFICER-RESOLVED**, to appoint Arthur Johnson to the annual position of Freedom of Information Appeal officer, effective 1/1/18-12/31/18.

RESOLUTION #55: **PREVIOUS YEARS ENCUMBRANCES**, to authorize the Town Comptroller to roll forward all outstanding encumbrances and budget appropriation.

RESOLUTION #56: **GAVIN PARK REFUND POLICY -RESOLVED**, pursuant to a unanimous decision by the Wilton Town Board (Resolution #104 of 2014) on May 1, 2014, authorizing the Director of Park and Recreation to refund fees in accordance with Facility Rental and Program Registration Refund Policy (see attached).

and execute and deliver such documents as they may deem necessary, appropriate or convenient to affect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports, documents or other information as may be required under applicable law.

RESOLUTION #57: **FUND BALANCE POLICY**, for increased financial stability, the Town of Wilton desires to manage its financial resources by establishing a fund balance policy for the General Fund. (See Attached).

RESOLUTION #58: **PART TIME LEAVE BENEFITS, RESOLVED**-permanent part time Employees hired prior to September 7, 2004 are eligible for the following leave benefits;

- Vacation 90 hours
- Personal 24 hours
- Sick 45 hours
- 6 hours of pay for each holiday

NOW THEREFORE BE IT RESOLVED, that the indicated time will be credited to the employee’s leave bank on January 1, 2018.

RESOLUTION #59: **PETTY CASH ACCOUNT POLICY, RESOLVED**-Petty cash shall be established for departments that request petty cash for the purchase of materials, supplies or services under conditions requiring immediate payment.
The amount of each account will not exceed \$200. At its annual re-organizational meeting, the Town Board shall appoint a

custodian for each petty cash account who shall administer and be responsible for such account.

To ensure that these funds are properly managed, the following guidelines shall be followed:

1. All disbursements from such funds are to be supported by receipted bills or other evidence documenting the expenditure.
2. Receipts and cash-on-hand must always total the authorized fund amount.
3. Payments may be made from petty cash for materials, supplies or services requiring immediate payment.
4. Sales tax on purchases shall not be paid by the town from petty cash funds.
5. The town shall reimburse uses of petty cash funds up to the extent of expenditures, with appropriate documentary support and as approved by the Comptroller.
6. Each account will be reconciled by the Town Comptroller at the end of the calendar year.

RESOLUTION #60: **HEALTH AND DENTAL INSURANCE AND HEALTHCARE BUYOUT, RESOLVED** to provide health insurance benefits to all eligible town employees and retirees, under separate cover.

On a motion introduced by Councilman McEachron, the board adopted the following resolution:

RESOLUTION #61

NOW, THEREFORE, BE IT RESOLVED, to approve Organizational Resolutions 1-60.

The adoption of the resolution was seconded by Councilman Streicher, duly put to a vote, all in favor. The motion passed 4-0.

Supervisor Johnson said he makes Supervisor appointments for liaisons to various departments. There is one change, certainly not reflective of Councilman Streicher, to Deputy Supervisor. Councilman

Streicher has served very well over the years and his service is appreciated. To be fair to the other councilman, he said he would like to give them an opportunity to serve as deputy. John Lant will serve as Deputy Supervisor this year.

Ryan Riper-Wilton Water and Sewer Authority
Wilton Wildlife Preserve and Park

Nancy Riely-Insurance Committee and Personnel Committee

Councilman McEachron-Highway Department

Deputy Supervisor Lant- Courts/Justice Department
Safety Review Committee
Personnel Committee

Councilman Bogardus- RUOK
Seniors
Americans with Disabilities
Town Historian

Councilman Streicher-Parks and Recreation Department

Approve Pending Minutes

On a motion introduced by Councilman Streicher, the board adopted the following resolution:

RESOLUTION #62

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes from the December 7, 2017 meeting, as typed.

The adoption of the resolution was seconded by Councilman McEachron, duly put to a vote, all in favor. The motion passed 4-0.

Canyon Run Extension Drainage District

Supervisor Johnson asked the board if there were any more questions. **Councilman Streicher** said he has had many conversations with Mr. Riper regarding the drainage district. It sounds like not putting in the drainage district and building up the lots could possibly affect neighboring subdivisions. He said he feels strongly the drainage district is the best option. **Supervisor Johnson** said more time and effort have been put into the drainage district. **Councilman McEachron** said he has been researching it for months. **Supervisor Johnson** said the district is identical to the Olson Farm drainage district and it seems to be working appropriately. There are no known maintenance problems. For the benefit of the residents who purchase homes in Canyon Run, the environment and groundwater, the alternative doesn't make any sense. There is no cost to the town and maintenance funds will be there for improvements. **Councilman Streicher** said, after speaking with Mr. Riper, the maintenance won't be too

much of a burden on town staff. **Councilman McEachron** said he spoke with Mr. Riper and asked him if the project was better for the developer or better for the town. Mr. Riper said it was better for the town. **Councilman Bogardus** said he spent a lot of time going over the district plan. The proposal includes a startup fee of \$100 per house to be put into a fund that will grow year by year, to cover maintenance costs that may be incurred by the town. Initially, it comes to \$4,400. He said he would like to see the \$4,400 increase in case of some catastrophic failure. That way we don't have to "back pedal" and try to recoup costs by dropping a heavier tax on the homeowner. **Mr. Riper** said he spoke to one of the owners and the applicant. It is a possibility to increase the per parcel startup fee. **Councilman Bogardus** said the initial startup fee is \$100 per house and each year after that \$41 each year. The fund really does not build up in case of a catastrophic event. A repair for a manhole and some piping was quoted at \$12,000. If the fund could start near that amount instead of being near it five or six years later. That way we are closer to the amount needed in case of that catastrophic repair and the tax payer wouldn't have to pay a large tax all at once. **Mr. Dannible** said he spoke to the owner of the property and he is willing to work with the town. Another item to note; the development of this property and the turning over of the road, at the time the road is turned over to the town, there will be no houses constructed. Roads have to be dedicated to the town prior to the first certificate of occupancy. The developer of the lots is then responsible for tax on every lot in the district until such time a house is built. In its initial development, the builder would love to build 44 houses the first year and sell out the development. We all know that won't be the case. We are probably looking at six to eight houses per year. Within the first year or two, the flows and impacts for this system will be extremely negligible. We are talking 1/8 of the buildout going into the system and the drainage area. The developer has made an additional offer to increase the startup fee from \$100 to \$200 per unit. It will bring the initial fee up to \$8,000. **Councilman Bogardus** said he would be satisfied with that amount. **Councilman McEachron** said it makes more sense now realizing 44 homes will not be built in the first year.

Attorney Schachner said the applicant's representative and counsel will prepare a proposed approval order for the board's consideration at the February 1, 2018 meeting. There are specific statutory findings, under New York State Town Law, that the town board is required to make. They will be put before the board next month. **Supervisor Johnson** asked if the drainage district could be approved conditioned upon the findings. **Attorney Schachner** said he would not suggest the board do it that way. What would be before the board in February would be an approval resolution and order. It would be a resolution and contain the findings and the board would be taking action at the February meeting. **Supervisor Johnson** asked if that would include the startup increase. **Attorney Schachner** said it would. The applicant's representative and legal counsel is aware as this has been discussed.

Set Public Hearings for Local Law #1 of 2018 and Local Law #2 of 2018

Supervisor Johnson said there are two proposed local laws that we will need to set public hearings for. The Cold War Veteran's Exemption had a 10 year limitation. New York State passed a Real Property Tax Law which eliminated the 10 year limitation and extended it to the property owner for as long as they qualified. It would be an amendment to Local Law #5 of 2008. The other Local Law would be amend previous local laws and is regarding Real Property Tax Laws 458-1 and 458-b. It would allow school districts, as well as town and counties, to grant alternative veteran's exemptions.

On a motion introduced by Councilman McEachron, the board adopted the following resolution:

RESOLUTION #63

NOW, THEREFORE, BE IT RESOLVED, to set the Public Hearing for proposed Local Law #1 of 2018, Cold War Veteran's Exemption, and Local Law #2 of 2018, Alternative Veteran's Exemption-Gold Star Parent, for 7:00 p.m. and 7:01 p.m. on February 1, 2018.

The adoption of the resolution was seconded by Councilman Streicher, duly put to a vote, all in favor. The motion passed 4-0.

Bid Approval GP1-2017

Supervisor Johnson said a bid was put out for fertilization, grub control and pre-emergent crab grass control at Gavin Park. We received one bid.

The Town Clerk said the one bid was for conventional and organic applications. TurfgrassTechnologies bid \$22,200 per year for a three year total of \$66,600 for conventional applications. Turfgrass Technologies also bid \$77,900 per year for a three year total of \$233,700 for organic applications. **Mark Marino, Park and Recreation Administrator**, said he would like to use the conventional application. **Councilman Streicher** asked if the pricing was fair. **Mr. Marino** said it was. **Supervisor Johnson** asked Mr. Marino if he knew the bidder. **Mr. Marino** said he did, the bidder has a past history at Gavin Park. He did a great job. The bidder works with larger scale properties like colleges.

On a motion introduced by Councilman Streicher, the board adopted the following resolution:

RESOLUTION #64

NOW, THEREFORE, BE IT RESOLVED, to accept the sole bid from Turfgrass Technologies for GP1-2017, Fertilization, Grub Control and Pre-Emergent Crabgrass Control for \$22,200 per year and \$66,000 per 3 year contract.

The adoption of the resolution was seconded by Councilman Streicher, duly put to a vote, all in favor. The motion passed 4-0.

Purchase of Land

Supervisor Johnson said the town has been negotiating for a piece of land owned by the Kilburn's for several months. We have come to an agreement on the purchase price.

On a motion introduced by Councilman McEachron, the board adopted the following resolution:

RESOLUTION #65

**AUTHORIZING PURCHASE OF REAL PROPERTY
FROM MARTHA KILBURN**

WHEREAS, Martha Kilburn owns parcels of land at 15 Traver Road, Town of Wilton, County of Saratoga, State of New York with Tax Map Numbers 115.14-1-20.1 and portion of 115.14-1-11.11 (the "Property") which is available for sale; and

WHEREAS, the Town's Municipal buildings are in close proximity to the Property; and

WHEREAS, the Property was assessed at \$168,000 in 2017; and

WHEREAS, the Town Board wishes to acquire the Property for use for Town purposes at a purchase price of \$160,000; and

WHEREAS, Town Law authorizes the Town Board to purchase land required for any public purpose;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Town Supervisor is hereby authorized and directed to enter into contract for the purchase of the Property in the amount of \$160,000.
2. The Town Supervisor is hereby authorized to take all actions necessary to effectuate the purchase of the Property, including the execution of any and all documents in a form approved by Town Counsel, and the payment of all costs associated with closing the purchase, including title and recording fees.
3. The Town Supervisor, Town Clerk and Town Counsel are authorized and directed to take such additional actions and execute such documents as they deem necessary to effectuate the intent of this Resolution.

The adoption of the resolution was seconded by Councilman Streicher, duly put to a vote, all in favor. The motion passed 4-0.

Voting Delegate and Alternate

Supervisor Johnson said the Association of Towns is being held in February in New York City. We need a voting delegate and an alternate. He said typically he has been delegate and Jeff Reale has been the alternate.

On a motion introduced by Councilman Streicher, the board adopted the following resolution:

RESOLUTION #66

NOW, THEREFORE, BE IT RESOLVED, to appoint Supervisor Johnson as voting delegate and Jeff Reale as alternate voting delegate at the Association of Towns, February 21, 2018.

The adoption of the resolution was seconded by Councilman McEachron Streicher, duly put to a vote, all in favor. The motion passed 4-0.

Reappointment-WWSA

On a motion introduced by Councilman Streicher, the board adopted the following resolution:

RESOLUTION #67

NOW, THEREFORE, BE IT RESOLVED, to approve the reappointment of **David McDougal** to the Wilton Water and Sewer Authority for the 1/1/2018-12/31/2022 term

The adoption of the resolution was seconded by Councilman Bogardus, duly put to a vote, all in favor. The motion passed 4-0.

Reappointments WPB

On a motion introduced by Councilman McEachron, the board adopted the following resolution:

RESOLUTION #68

NOW, THEREFORE, BE IT RESOLVED, to approve the following reappointments to the Wilton Planning Board:

Brett Hebner- 1/1/18-12/31/24
Jeff Hurt-1/1/18-12/31/18 1st Alternate

The adoption of the resolution was seconded by Councilman Streicher, duly put to a vote, all in favor. The motion passed 4-0.

Reappointments ZBA

On a motion introduced by Councilman Streicher, the board adopted the following resolution:

RESOLUTION #68

NOW, THEREFORE, BE IT RESOLVED, to approve the following reappointments to the Wilton Zoning Board of Appeals:

Scott Kingsley- 1/1/18-12/31/24
Charles Foehser-1/1/18-12/31/18 1st Alternate
Joseph Sabanos-1/1/18-12/31/18 2nd Alternate

The adoption of the resolution was seconded by Councilman Bogardus, duly put to a vote, all in favor. The motion passed 4-0.

Reappointments EAB

On a motion introduced by Councilman Streicher, the board adopted the following resolution:

RESOLUTION #69

NOW, THEREFORE, BE IT RESOLVED, to approve the following appointments to the Ethics Advisory Board.

Charles Hodgson-1/1/18-12/31/19

Michael Coleman-1/1/18-12/31/19
Charles Garrison-1/1/18-12/31/19
Lenny Fornabia-1/1/2018-12/31/19

The adoption of the resolution was seconded by Councilman McEachron, duly put to a vote, all in favor. The motion passed 4-0.

Committee Reports

Councilman Streicher congratulated the residents of Wilton. There was a Toys for Tots program at Gavin Park and four large boxes were filled with toys.

Councilman Streicher said in 2016-2017 we worked on a Comprehensive Plan Update. One of the short term goals was a pocket park in the northern section of town. There was an area of interest off Northern Pines Road near the Veteran's housing. He said he would like a feasibility study for the project. **Supervisor Johnson** said one was started and we have to come up with a master plan.

Councilman Streicher said he would like to see a playing field, a small playground, picnic tables and restrooms. We could look at connectivity with neighborhoods in the area with a small bridge over the Snook Kill.

Supervisor Johnson noted the first Bicentennial event will be held on January 27, 2018 at the McGregor Country Club. The kick off gala has limited tickets and will probably be sold out. If anyone is interested please see Nancy Riely at Town Hall or they can be purchased online at wiltonbicentennial.com.

Comptroller's Report

1.) Budget Amendments

On a motion introduced by Councilman McEachron, the board adopted the following resolution:

RESOLUTION #70

NOW, THEREFORE, BE IT RESOLVED, to approve the 2017 budget amendment requested for and listed in the Comptroller's 01/04/2018 Report (attached) to the Town Board.

The adoption of the resolution was seconded by Councilman Bogardus duly put to a vote, all in favor. The motion passed 4-0.

2.) Personnel

On a motion introduced by Councilman Streicher the board adopted the following resolution:

a.)

RESOLUTION #71

NOW, THEREFORE, BE IT RESOLVED, to approve overnight travel for the following to attend the Adirondack Code Enforcement Officials Conference, March 4-8, 2018 in Lake Placid, NY;

**Mark Mykins
John Herlihy
Marcus Hart
Scott Harrington**

The adoption of the resolution was seconded by Councilman Bogardus duly put to a vote, all in favor. The motion passed 4-0.

b.)

On a motion introduced by Councilman McEachron the board adopted the following resolution:

RESOLUTION #72

NOW, THEREFORE, BE IT RESOLVED, to approve overnight travel for **Duane Bogardus** for the Association of Towns Conference to be held February 18-21, 2018 in New York City:

The adoption of the resolution was seconded by Councilman Streicher duly put to a vote, all in favor. The motion passed 4-0.

On a motion introduced by **Councilman Streicher** and seconded by **Councilman Bogardus** all board members in favor, the meeting was adjourned at 8:07 p.m.

Respectfully Submitted,

Susan Baldwin, Town Clerk

_____ Supervisor, Arthur Johnson

_____ Deputy Supervisor, Steve Streicher

_____ Councilman, John Lant

_____ Councilman, John McEachron

_____ Councilman Bogardus