



Wilton Park and Recreation Meeting  
Minutes  
April 8, 2013

In Attendance: Steve Streicher, Board Liaison  
Steve Porto, Recreation Director  
Kim Brock, Sr. Account Clerk, Secretary to Commission

Members: John Roessner, Chairman  
Lynette Robinson, Ken Bishop, Joe Bartol, Brendan Geraghty,  
Tom Coons, Mike Myers

Absent: Lynette Robinson, Brendan Geraghty, Mike Myers

- I. Meeting called to order at 7:00 p.m.
- II. Motion to approve the March minutes was made by Mr. Bartol. Motion was seconded by Mr. Bishop. All in favor.
- III. Director's Report
  - a. Programs
    1. Mr. Porto referred the members to the April calendar.
  - b. Events
    1. The events schedule was available to all members.
  - c. Facility
    1. Mr. Porto asked the Commission to read through the list of facility items. Mr. Porto informed the Commission he has hired a temporary employee to cover the full time employee who is out indefinitely. Mr. Roessner asked about the truck vandalism and where the truck was when this occurred. Mr. Porto said under the public pavilion. Mr. Streicher asked if vandalism is more frequent this year. Mr. Porto said no more than usual. We do not have much vandalism. There are two reasons for this. One, we do have the facility under camera security. Two, we believe that if you take care of your facility (the way our staff does) users will want to keep it looking good and conduct themselves appropriately.
- IV. Old Business
  1. There was discussion regarding the Master Plan. Mr. Porto asked if anyone has visited the land donated to the Town off Ballard Road. Mr. Roessner said he would meet with any of the Commission members on a Saturday morning and they could all go if they would like to. Mr. Roessner also

brought up the sub-committees initiative which would cover the land, walking path and future ice rink. Mr. Porto brought up the fee schedule sub-committee. Mr. Streicher said his goal is to have the necessary items for the ice rink ordered by July or August.

Mr. Porto said there is a parcel of land, located behind Ace Hardware, which he would like the Town to look into, as, in his opinion, the land would be ideal for a second park. Mr. Roessner asked how we would go about ownership. Mr. Streicher will speak with the Town Board. Mr. Coons suggested we consider granting naming rights to the landowner.

#### V. New Business

1. Mr. Porto received an email response regarding his request for information on percentages of handicap accessible playground equipment (Mr. Bishop question). Research indicates no set requirements.
2. Mr. Porto told the Commission that the Town Board did, in fact, decide to drop the field rates (Wilton Category ONLY) back to the rates that were in effect in 2010.
3. Mr. Porto passed out an article he found in the Post Star Newspaper about Crandall Park.
4. Mr. Porto distributed the final 2012 financial report for Wilton Recreation. The report shows Wilton Rec/Gavin Park had a very good year with increases in revenue and decreases in expenses. Mr. Porto thanked everyone who supports recreation in the Town of Wilton, especially all of his staff.
5. Tabled the discussion on park survey until the next meeting.
6. Information (results) gathered from Birthday Party Surveys and After School Surveys were shared with the Commission.
7. Mr. Porto told the Commission he attended a Seminar on Managing Recreation Liability Claims and Litigation. He was happy Mr. Dailey recommended the seminar as it was very informative. Mr. Porto shared some of the examples he learned of and told them he requested copies of other case law he could share with them. Mr. Roessner asked if they addressed additional insured issues. The Town has specific requirements that cover these issues.
8. Gavin Park has a new Gym Program. It is an open gym type program for kids on an autism spectrum. It is currently being attended by 5 children. Mrs. Root, who is the point person, is very satisfied with what the Town has provided.
9. The subject of background checks was brought up by Mr. Porto. The representatives from Wilton Youth Baseball (who were in the audience-Mr. Herman and Mr. Dinsmore) said that all of their coaches are both criminal and sex offender registry background checked. Mr. Bishop said that it is mandated by the SWYSC. Mr. Porto asked how the Commission feels about expanding the background checks to include other users and sign off by the current users. Mr. Roessner said it sounds like good business practice. He does have some concerns about the meaning of the word "volunteers". Mr. Coons would like to see where the Town Board wants

to go. Mr. Streicher said he would like to check with the Town Attorney and see what his opinion is.

10. Mr. Streicher asked Mr. Porto about the progress on infrastructure improvements, i.e. electrical. Mr. Porto told him the electrical engineering report would cost \$750.00 and asked Mr. Streicher if he should obtain the report. Mr. Streicher said yes and to forward that report to the Town Board in an email.
11. Mr. Bartol told the Commission that Friends of Wilton Recreation was officially approved for exempt status. Mr. Roessner asked Mr. Bartol for any written information he has about the 501C3. Mr. Bartol will forward to him.
12. Mr. Streicher said Mr. Johnson wants to get together about some new park initiatives.

The September meeting has been changed from Monday, September 2, 2013 to Monday, September 9, 2013.

Adjournment—Mr. Coons made a motion to adjourn at 7:45 p.m. Mr. Bishop seconded. All in favor.