



Parks and Recreation Meeting

Agenda

Date: 2/2/15

- I. Meeting called to order at 7:00 p.m.
- II. Approval of minutes for January 2015 meeting
- III. Guest Speaker: Erik Huss from Rugby Association
- IV. Director's Report
 - A. Programs
 - 1. See copy of February Programs (HO)
 - B. Events
 - 1. Coaches Game Results & Photos (Steve)
 - 2. 2015 Events Schedule (Steve)
 - C. Facility
 - 1. Please see attached list of Facility items
- V. Old Business
 - A. Committee Reports
 - B. J. Roessner Meeting, Recommendations, & 2015 Welcome Letter (PA)
 - C. Friends of Gavin Park
- VI. New Business
 - A. Spray Park Update & New Equipment (HO)
 - B. Ice Rink Update (Survey) (Steve)
 - C. Playground Remodel Drawings (Updated Handout)
 - D. Military Discount
 - E. Birthday Party Evaluation and Plan of Action (HO)
 - F. Law Regarding Soccer Goals (Steve)
 - G. Cameras in the Park (New Proposals) (Steve)
 - H. Maintenance Building Update (Steve)
 - I. Summer Camp Discussion regarding Residents and Non-Residents (Steve)
 - J. NY State Field Walk (S. Streicher)
 - K. Saratoga Catholic (M. Myers)



Facilities Items

1. Daily maintenance including vacuuming, mopping, dusting, cleaning, sweeping, garbage removal, windows, bathrooms, sanitization of door handles and surfaces, supply replenishment, recycling, buff floors, etc.
2. Maintenance of Ice Rink
3. Shovel and salt
4. Painted Game Room & Basement
5. Repaired Furnace in Women's Pavilion Bathroom
6. Replace Lights in the Gym
7. Cleaned Under Bleachers
8. Clean Concession Stand (Weekly)
9. Raise & Lower Basketball Backboard According to Event
10. Set Up & Take Down Event Equipment (ie: Pickleball, Volleyball, etc)
11. Park Security
12. Provide Constant Assurance of Safe Environment
13. Hang Appropriate Banners and Signs (as needed per event)