



**TOWN OF WILTON**  
22 TRAVER ROAD  
GANSEVOORT, NEW YORK 12831-9127

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**Mark Mykins**  
Senior Building Inspector  
Code Enforcement Officer  
Zoning Officer

**John Herlihy**  
Building Inspector  
& Code Enforcement Officer

**Marcus Hart**  
Asst. Building Inspector  
& Asst. Code Enforcement Officer

**SOLID FUEL BURNING DEVICES & CHIMNEY PERMIT APPLICATION**

DATE: \_\_\_\_\_ PERMIT Number: \_\_\_\_\_

PROPERTY LOCATION: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

TAX MAP NUMBER: \_\_\_\_\_

**CHIMNEY(S)**

**MASONRY**

Flue Size: \_\_\_\_\_

Thimble Size: \_\_\_\_\_

Footing Size: \_\_\_\_\_

**METAL PIPING**

Wall: single double triple

Clean-out Door: Yes No

Height Above Roof Line: \_\_\_\_\_

**FACTORY BUILT FIREPLACE, FIREPLACE INSERT, WOODSTOVE**

Make & Model: \_\_\_\_\_

Freestanding: \_\_\_\_\_ Insert: \_\_\_\_\_

Installer: \_\_\_\_\_ Applicant: \_\_\_\_\_ Professional Contractor: \_\_\_\_\_ Other

Wall Construction Nearest Stove: \_\_\_\_\_

Clearance to Nearest Combustible: Stove Pipe: \_\_\_\_\_ Stove: \_\_\_\_\_

Chimney: \_\_\_\_\_ Standard Masonry: \_\_\_\_\_ U.L. Material: \_\_\_\_\_ For Existing Fireplace

Date Chimney Last Cleaned and Inspected: \_\_\_\_\_

Location in Dwelling: \_\_\_\_\_

**NOTE: A COPY OF THE MANUFACTURERS INSTALLATION MANUAL MUST BE SUBMITTED WITH APPLICATION.**

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## **FIREPLACE**

Damper Size: \_\_\_\_\_ Flue Size: \_\_\_\_\_  
Footing Size: \_\_\_\_\_  
Ash Dump: Yes \_\_\_\_\_ No \_\_\_\_\_ Fresh Air: Yes \_\_\_\_\_ No \_\_\_\_\_

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## **GENERAL REQUIREMENTS:**

1. Only ONE heating appliance per chimney.
  2. All fireplaces must have fresh air and a clean out.
  3. All single wall steel pipe must be at least 24 gauge.
  4. Factory built chimney must be "listed" by national testing agency.
  5. "Listed" chimney must be triple insulated as it passes through the structure.
  6. Wall nearest stove pipe must be protected by a non-combustible material with 1" min. air space.
  7. Non-combustible flooring for woodstoves must extend 18" beyond ash door and 6" beyond sides and back.
  8. Fireplace hearth minimum depth 16" and must extend at least 8" beyond each side of the fireplace opening.
  9. All "fuel chimneys" must maintain a 2" clearance from all combustibles.
  10. Factory built chimneys - if in a chase - must have a fire stop every 8' maximum.
  11. Masonry chimney clay flue must be 5/8" thick minimum.
  12. Chimney must extend 3' above highest point that it passes through the roof, and min. 2' higher than any portion of the building within 10 feet.
  13. All fireplaces must have glass doors.
  14. Written certification by the installer certifying installation was done to NFPA 211, State and Local Codes.
  15. ALL CHIMNEYS SHOULD BE CLEANED AND INSPECTED A MINIMUM OF ONCE A YEAR.
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## **INSPECTIONS:**

1. Footing before pouring.
2. Chimney & Fireplace BEFORE adding insert.
3. Final inspection upon completion.

**NOTE: MINIMUM 24 hours notice for all required inspections.**

**FEE:**

**\$50.00 PER APPLICATION**

I have read the regulations above and agree to abide by these and all requirements of the Town of Wilton.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

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The application of \_\_\_\_\_ dated \_\_\_\_\_ is hereby approved (disapproved) and permission granted (refused) for the construction set forth above.

Date: \_\_\_\_\_ Building Inspector \_\_\_\_\_



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**SOLID/LIQUID FUEL BURNING DEVICE CERTIFICATION**

To Whom It May Concern:

The (woodstove(s)) (fireplace(s)) (circle one) and associated chimney, located at

\_\_\_\_\_ and built by \_\_\_\_\_

and installed on \_\_\_\_\_ conform(s) to all building codes and

manufacturer's installation requirements as set forth in the Residential Code of New

York State and the National Fire Protection Agency as per Chapter 211.

\_\_\_\_\_  
Signature of Installation Contractor

**STATE OF NEW YORK**  
**COUNTY OF SARATOGA**

Sworn to this \_\_\_\_\_ day of  
\_\_\_\_\_, 2021.

\_\_\_\_\_  
Notary Public